

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
April 26, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Chris Hillman	City Manager
	Adam Lenhard	Community Development Dir.
	Greg Krusi	Police Chief
	Tracy Heun	Community Services Director
	Donna Russell	Aquatics Supervisor
	Bob Wylie	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder
EXCUSED:	Brian Brower	City Attorney
	Scott Hodge	Public Works Director

VISITORS: Ruth Kjar – Syracuse Arts Academy, Kevin Reid, Steve Carpenter – Utah Recreation & Parks Association, Christian Carlson, Joy Brown – American Legion, Denise and Kiersten Adams, Kyler Bybee, Michael Britton, Ethan Salmond, Devan Reynolds, Jorn Larsen, Doxie and Tim Larsen, Keegan Musaalo, Jacob Harrison, Mark Howard, Josh Johnson, Garrett Palmer, Parker Bowden, Andrew Smith, Michael Crawford, Jadon Recorder, David Steinke, Mackenzie Bollwinkel, Alex Haywood

Mayor Wood recognized the Youth City Council for their participation with the Council during the meeting. Mayor Wood expressed appreciation to their advisors for their time, energy and effort in working with the youth of Clearfield's community.

Mayor Wood recognized the Boy Scouts in the audience and expressed appreciation to their leaders for sharing their time to benefit the youth of the community.

Mayor Wood informed the citizens present that if they would like to comment during Citizen Comments there were forms to fill out by the door.

Youth City Councilmember Ashley Brown conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE APRIL 12, 2011 REGULAR SESSION

Councilmember Young moved to approve the minutes from the April 12, 2011 regular session as written, seconded by Councilmember Sprague. All voting AYE.

PRESENTATION OF OUTSTANDING PROGRAM AWARD

The Clearfield City Make-A-Splash program was recently awarded the Outstanding Program of the Year Award for 2010 by the Utah Recreation and Parks Association (URPA). Steve Carpenter, URPA Executive Director, was in attendance to present the award.

Steve Carpenter, URPA, stated this was not the first time he had presented the prestigious Outstanding Program Award to Clearfield City. He mentioned the organization consisted of 500 members which was recognized as the state affiliate of the National Recreation and Parks Association which had over twenty thousand members nationally. He explained the goal of the Association was to promote active living, healthy lifestyle and personal development. He reported the organization met the first week in March for its annual conference during which the outstanding program awards were announced. He acknowledged Mayor Wood and commented he had been highlighted in the national magazine for his support of the City's recreation program. He remarked the City had previously received recognition for its "Out and About Program" and the Youth Resource Center. He reported the recreation staff at Clearfield City was nationally known and respected for their efforts promoting healthy lifestyles for its residents.

Mr. Carpenter presented the award to Mayor Wood, Tracy Heun, Community Services Director, and Donna Russell, Aquatics Supervisor. He informed the Council one of the elements in receiving the award had to do with the number of individuals influenced by the program and the importance of the program. He shared the statistic that the number one cause of accidental death in children age fourteen and under in Davis County was drowning. He pointed out the City's "Make A Splash" Program had a direct affect to the public. He added there were also a number of partnerships with the U. S. Swimming Association and the Red Cross and local elementary schools.

Mayor Wood expressed appreciation to Ms. Heun and Ms. Russell and the other recreation staff for making Clearfield City an enjoyable place to live.

CITIZEN COMMENTS

Ruth Kjar, was requesting financial, food or in kind support of a 5k run for which proceeds would be used to support the Syracuse Arts Academy. She indicated many of the school's students were Clearfield residents and due to the fact the Syracuse Arts Academy was a Charter School, it did not receive any public funding. She reported there would be a small entry fee of \$7 with most of that going toward the T-shirt for participants. She indicated planners were hopeful

the 5k would be an annual fund raising event to benefit the school and explained the proposed route along the Jensen Park trail.

Mayor Wood inquired if Ms. Kjar had requested funds from Syracuse City and if so what response was received. Ms. Kjar responded she had not yet approached Syracuse City because she was a Clearfield resident. She emphasized the students attending the school were from various Davis County cities. Mayor Wood inquired if the sponsor's names would be displayed on the T-shirts or recognized in another way. Ms. Kjar responded she couldn't guarantee the name of the sponsors appearing on the T-shirt but stated it was the intention to acknowledge the sponsors throughout the 5k. Mayor Wood announced the City had policies specific to donations and sponsorships and suggested Ms. Kjar visit with Tracy Heun, Community Services Director, to determine if the request met with the City policy.

APPROVAL OF A PROCLAMATION DECLARING MAY 2, 2011 AS LIFETIME PRODUCTS APPRECIATION DAY

Lifetime Products, headquartered in Clearfield, Utah, would be celebrating 25 years in business this May. Lifetime employed over 1500 individuals and had provided countless volunteer hours to the City which had resulted in beautification and support of the community. The City valued the relationship it had with Lifetime and desired to officially declare Monday, May 2, 2011 as Lifetime Products Appreciation Day in Clearfield City.

Councilmember Sprague inquired if Lifetime had approached the City requesting the Proclamation. Mayor Wood responded an invitation had been extended to the City to attend their celebration on May 2, 2011. He reported he additionally was contacted by the Salt Lake Chamber of Commerce. He shared some of the many service projects which had benefitted Clearfield City over the years and estimated the cost savings to the City in either service hours or in kind donations. He expressed his opinion it would be appropriate for the City to recognize Lifetime Products by approving the Proclamation in addition to a plaque which he would present to Lifetime at the May 2, 2011 celebration.

Councilmember Sprague moved to approve the Mayor's signature to the Proclamation officially declaring May 2, 2011 as Lifetime Products Appreciation Day in Clearfield City, seconded by Councilmember Young. All voting AYE.

APPROVAL OF RESOLUTION 2011R-06 APPOINTING ADAM LENHARD AS INTERIM CITY MANAGER

Chris Hillman, City Manager, had officially submitted his resignation and would conclude his employment with the City on May 4, 2011. The City Council desired to appoint Adam Lenhard, Community Development Director, as Interim City Manager until the position could be filled on a long-term basis.

Mayor Wood shared some statistics specific to the City of Surprise Arizona where Mr. Hillman had accepted a job as City Manager. Councilmember Shepherd read the Resolution.

Councilmember Shepherd moved to approve Resolution 2011R-06 appointing Adam Lenhard as Interim City Manager and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

Councilmember Fryer stated she would miss Mr. Hillman and hoped to visit him in Arizona.

Adam Lenhard, Interim City Manager, expressed appreciation to the Mayor and City Council's vote of confidence and stated Mr. Hillman would be missed. He believed the City had extremely dedicated and hard-working employees and commented how the Make A Splash Program was an example. He expressed appreciation to the Council for its hard work on behalf of the citizens of the City. He understood the position was of a temporary nature and commented he was committed and dedicated to manage the City in a responsive, transparent and fiscally sound manner. He informed the Council he would have an open door and encouraged them to visit regarding questions, issues or ideas. He expressed appreciation for the opportunity.

Austin McMillan, Youth City Council Mayor, said he would also miss Mr. Hillman and shared his personal experience of getting to work with him.

APPROVAL OF THE COMMUNITY MOVIE TOUR BOOK AGREEMENT WITH CGI COMMUNICATIONS

Clearfield City completed a short video in 2007 produced by CGI Communications which included a welcoming statement from the Mayor providing additional City information which was embedded in the City web site. The City would like to update the video with current information and would like to have CGI Communications produce the video. There is no charge to the City. CGI Communications would sell advertising to cover the cost of the video.

Councilmember Sprague moved to approve the agreement with CGI Communications for a Community Movie Tour Book Agreement and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Murray. All voting AYE.

COMMUNICATION ITEMS:

Financial Reports – Bob Wylie, Administrative Services Director, presented the financial reports to the Council. He stated the expenditures were within parameters at this time. He reported the General Fund revenues specific to sales tax were seeing a slight increase over this same time last year. He was hopeful the sales tax figure would be within budgeted amounts.

Mayor Wood

1. Informed the Council of the anniversary for Lifetime Products 11:00 a.m. on Monday, May 2, 2011, in Building H12 in the Freeport Center. He requested the Council's attendance.
2. Reminded the Council of Mr. Hillman's farewell social scheduled for May 3, 2011 at 6:00 p.m.
3. Mentioned the City had sponsored a table at the Davis Education Gala scheduled for Friday, April 29, 2011. He stated invitations had been extended to the Principal and Vice-principals and their spouses from Clearfield High.

Councilmember Fryer

1. Reported she was involved with the interview process for the City Manager position when Mr. Hillman was selected and indicated she knew right away he would be a great addition to the City. She was grateful for all he had contributed to the City and indicated she would miss him.
2. Informed the Council the art exhibit on the first floor was art from the junior high and high school. She encouraged everyone to take a few minutes to visit the exhibit as there were some extraordinary pieces.

Councilmember Murray – nothing to report.

Councilmember Shepherd

1. Reported he would be out of town on Tuesday, May 10, 2011.
2. Stated he would also miss working with Mr. Hillman and expressed confidence in Mr. Lenhard's abilities to manage the City.

Councilmember Sprague

1. Reported he had the opportunity to participate in the interviews for the City Manager position four years ago during which Mr. Hillman was interviewed. He stated at that time it was immediately apparent he was the right candidate for the job. He stated he would miss working with him and expressed his opinion he had done a tremendous job improving the City's image. He mentioned he was excited for Mr. Lenhard's opportunity and looked forward to working with him.
2. Informed the Council the Easter egg hunt was successful and expressed appreciation to the Community Services staff.

Councilmember Young – Expressed appreciation to Mr. Hillman for his work, vision and the energy he brought to Clearfield City.

Austin McMillan, Youth City Council Mayor

1. Expressed appreciation to the City for allowing them the opportunity to attend Utah State to participate in a leadership conference sponsored by the Utah League of Cities and Towns.
2. Reported the Youth City Council's recent fund raiser was a dance held at City Hall on March 18, 2011. He stated it was a great activity and was very successful.

Chris Hillman, City Manager - Stated he had been honored and privileged to work with the Mayor and City Council and expressed appreciation to them for always being willing to work through the complicated issues. He expressed appreciation to the staff and executive staff for their support. He mentioned he would be taking his skills and ideas learned during his tenure in Clearfield to his new employment opportunity.

STAFFS' REPORTS:

Nancy Dean, City Recorder

1. Reminded the Council of Mr. Hillman's social on Tuesday, May 3, 2011 at 6:00 p.m.
2. Stated the tentative budget would be adopted during the City Council meeting scheduled for Tuesday, May 10, 2011. She informed the Council of a work session scheduled for Tuesday, May 17, 2011, and a regular session on Tuesday, May 24, 2011.

There being no further business to come before the Council **Councilmember Fryer moved to adjourn at 7:55 p.m., seconded by Councilmember Murray. All voting AYE.**

**APPROVED AND ADOPTED
This 10th day of May, 2011**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, April 26, 2011.

/s/Nancy R. Dean, City Recorder