

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
March 1, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Chris Hillman	City Manager
	Tracy Heun	Community Services Director
	Gary Cohen	Recreation Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Becky Hawkins – Method Studio, Joe Smith – Method Studio, Donna Wood Bisseger – Community Choir, Gretchen Myers – Community Band Director, Alyn Bone – Theatre Committee Member

Mayor Wood called the meeting to order at 6:13 p.m.

DISCUSSION ON THE COMMUNITY CENTER FACILITY ASSESSMENT STUDY

Mayor Wood reviewed the different needs for a Community Arts Center and reminded the Council it had approved an agreement with Method Studio for completion of a feasibility study for the old city hall building. Tracy Heun, Community Services Director, explained follow-up meetings will take place with theatre arts volunteers at a later date.

Joe Smith, Method Studio, introduced himself and Becky Hawkins, Method Studio, to the Council and reviewed the agenda for the evening. He distributed and reviewed the outline of the process which would be completed in the study. He requested those in attendance introduce themselves.

Mr. Smith reviewed the steps of the process and announced another member of their team, whose emphasis is that of a financial specialty specific to community arts centers, would be attending a future meeting. He reported how the final assessment would be presented to the Council.

Ms. Heun inquired if Mayor Wood would like to designate specific individuals to serve on a smaller sub-committee for the project. Mayor Wood suggested the inclusion of those individuals involved in the arts at the community level. A discussion took place as to who should be invited to any future meetings. It was determined to continue involving all individuals attending tonight's meeting. A discussion took place to determine when other meetings could be scheduled

and it was decided to plan for Wednesday, March 23, 2011 and Wednesday, April 20, 2011 at 6:00 p.m.

He requested the Council/Staff share their knowledge of facts associated with the previous uses of the building since it was constructed in 1969. He also inquired of the buildings deficiencies: Ms. Bone pointed out the power in the building was insufficient. Other issues identified with the current building were as follows:

- Lighting
- Circulation
- Inefficient spaces
- Air conditioning system
- West facing building with windows which were inefficient and problematic to replace

Ms. Heun pointed out a new HVAC system would be updated due to the City receiving a grant for that purpose. A discussion took place specific to the timeframe associated with completing the HVAC system upgrade and the possibility of modifying the upgrade with amending the contract. Mr. Smith suggested they expedite their research specific to that information. He mentioned Ms. Heun would be completing research to determine whether an asbestos abatement/study was completed with the 2000 remodel. The discussion was redirected to continue identifying issues with the current building.

- Utilizing smaller office spaces efficiently

Mr. Smith requested specific needs/wants for the proposed community arts center and a discussion took place regarding the needs/wants with the following specifics:

- Practice rooms for the community band and choir
- Storage with shelving
- Buffering for acoustics
- Children's lounge or green room
- Lighting
- Sound equipment
- Curtains for stage
- Seating
- Area for small dance classes

Mr. Smith inquired as to what level of performances were being held in the current facility and if they were sold out. Ms. Heun responded the performances had recently been sold out. Ms. Bone suggested allowing more performances over two weekends.

Mr. Smith suggested the participants share opinions specific to the "goals" or intangibles of the proposed facility. Ms. Bone suggested a broader range of age groups participating in different programs. Gary Cohen, Recreation Director, expressed concern how the proposed facility could

be utilized during the day and a discussion took place specific to that issue. A suggestion was made regarding the asset of a lobby which could showcase art exhibits as well as establish a sense of entry. A discussion took place specific to the advantages of a lobby. Mayor Wood expressed his desire the facility look like an arts center and not the renovated city building.

Chris Hillman, City Manager, expressed concerns how the physical facility could accommodate the desires for the proposed facility and the costs associated to complete the requested desires. Mr. Smith believed the assessment would illustrate what the current building could accommodate for the proposed facility. Councilmember Young suggested a graduated scale be provided in the assessment reflecting several options and their coinciding costs. A discussion took place specific to whether the City should charge fees for participants of the offered programs.

Mr. Smith distributed blank 4x6 cards requesting participants write their goals or mission statement for the facility and read them aloud. He expressed appreciation to the Council for the opportunity to work on this project. Mayor Wood suggested individuals remain if interested in completing a tour of the current facility.

The meeting adjourned at 7:45 p.m.

**APPROVED AND ADOPTED
This 22nd day of March, 2011**

/s/Doyle Sprague, Mayor Pro Tem

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, March 1, 2011.

/s/Nancy R. Dean, City Recorder