

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:30 P.M. WORK SESSION
May 24, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	Interim City Manager
	Brian Brower	City Attorney
	Valerie Claussen	Acting Community Dev. Director
	Scott Hodge	Public Works Director
	Tracy Heun	Community Services Director
	Greg Krusi	Police Chief
	Bob Wylie	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Mike LeBaron, Becky Hawkins, Joe Smith, Gretchen Myers, Donna Wood Bisseger, Stacey Doxford, Tim Simmons

DISCUSSION ON PLANNING COMMISSION REAPPOINTMENTS

Mayor Wood explained Joel Gaerte and Barbara Perry had terms on the Planning Commission that had expired. Councilmember Sprague commented the two members attended regularly and provided insight on the discussions. Mayor Wood asked if they were moving the City forward in the direction the City Council desired. Councilmember Sprague stated they were good at doing what was best for the City. Councilmember Murray added they were both doing good jobs. Valerie Claussen, Acting Community Development Director, added both members had good attendance and sought opportunities to improve their knowledge through training.

DISCUSSION ON THE MUNICIPAL CAMPUS SUBDIVISION PLAT

Valerie Claussen, Acting Community Development Director, stated the subdivision plat for the Municipal Campus comprised 7.23 acres and would consist of two lots. She continued the item was a housekeeping item eliminating unnecessary parcels and bringing the parcels into conformance with land use ordinances. She also commented there was the possibility that the North Davis Fire District may wish to obtain the parcel that included the current fire station. She explained the proposed action would simplify the City's process if it determined that such an action were a feasible opportunity for the City. She reported no public comment had been received.

DISCUSSION ON THE 2011 MUNICIPAL ELECTIONS

Mayor Wood explained that concerns had been voiced in a previous meeting about centralizing the voting process by creating one voting center for the 2011 municipal elections. He stated he asked the staff to further research the options to provide the best possible scenario for Clearfield voters.

Nancy Dean, City Recorder, reported she had contacted the County and reviewed the voting percentage during the last County election that used City Hall as a voting center. She stated the voting precincts located near Antelope Elementary were particularly targeted in the review. She explained the records indicated that the voter turnout in those precincts for that election had dropped. She stated there was a desire to provide the best opportunity for each voter to cast his/her vote so she proposed holding the election at three central locations as opposed to one location. She reported she had reviewed the numbers and it would be possible to support three locations with the current budgeted funds.

Councilmember Young moved to adjourn and reconvene in a City Council policy session at 6:50 p.m., seconded by Councilmember Fryer. All voting AYE.

The work session reconvened at 7:52 p.m.

DISCUSSION ON THE EXPENDITURE OF ROAD BOND FUNDS RELATING TO THE 200 SOUTH STREET IMPROVEMENT PROJECT

Scott Hodge, Public Works Director, reported the City received bids for the 200 South Roadway project. He stated the bids came in at a good price which left approximately \$330,000 in road bond funds left to be spent. He recommended that the City consider using those funds to improve 200 South from 1000 West to the West Point City border which was not part of the first project. The Council agreed the project would be an appropriate use of the remaining funds.

Councilmember Young asked if the SR (State Road) 193 Extension project would make it unnecessary for the City to spend the funds on the lower 200 South Road project. Mayor Wood commented the cul-de-sac associated with the SR193 Extension project would not be completed until the extension project was finished making it necessary to address the current condition of the road. He explained the City's 200 South project would flare the road in the area designated to have a cul-de-sac in preparation for the upcoming State project while at the same time making improvements for the benefit of Clearfield's residents.

Mr. Hodge also explained the south side of 200 South Street did not have curb and gutter but the City would install it as part of the proposed project. He stated the road would need to be widened six or seven feet to allow for the improvement which would put part of the City's project in Syracuse City. He noted the City would likely work toward a boundary adjustment with Syracuse to make it easier to maintain the area.

DISCUSSION ON THE ARCHITECT FEASIBILITY STUDY FOR THE COMMUNITY CENTER

Mayor Wood explained the Davis County Senior Citizen Center vacated the Community Center to locate in its new building across the street from City Hall. He continued the vacancy created an opportunity for the City to study how it would best like to use the facility with emphasis on a possible arts facility. He noted the facility was already being used by the Community Band and Choir and several theatrical productions throughout the year. He emphasized that the study was initiated to create a plan and the purpose of the meeting was to hear the final report from Method Studio on the conclusions of the study. He stated the Council would have to decide when and if it would like to make changes to the facility.

Joe Smith, Method Studio, explained an assessment of the building had been conducted as part of the study. He reviewed the conclusions from that assessment. He also reviewed the spaces currently being used in the building and how best to improve and further the use of those spaces. He stated workshops were held with a key group of individuals to establish goals, wants and facts. He reported the City wanted a self-sufficient cultural art facility that unified all arts programs, a premiere destination in Davis County for all aspects of the arts and a facility marketable to other cities. He noted cost was a very important aspect of the study.

He reviewed simple options for the floor plans that could improve the facility. He then illustrated options for improving the exterior of the building that would enhance its appeal to the community at large. He reported the cost would be approximately 1.6 million dollars. He stated it could be higher or lower depending on finishes and how many of the changes were included in the project.

Mayor Wood expressed his appreciation for the process that was used to create a plan. He commented the key group worked well together and provided a lot of variety to the programming ideas. He stated that part of the process was a calendaring project that showed how full the calendar would be even with the inclusion of existing programs. He commented the project had the potential to be a wonderful facility for Clearfield and its surrounding communities. He expressed a desire to engage community partners in the process to try and expedite the possibility of creating an arts facility. He acknowledged there were competing interests for the funds available for such a project. He expressed appreciation for the Council's willingness to conduct the study in order to see the potential for the facility. He indicated the study would help when seeking grant opportunities that might facilitate the initiation of the project.

The meeting adjourned at 8:50 p.m.

APPROVED AND ADOPTED
This 28th day of June, 2011

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, May 24, 2011.

/s/Nancy R. Dean, City Recorder