

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
December 10, 2013

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush	Councilmember
	Mike LeBaron	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Scott Hess	Development Services Director
	Rich Knapp	Administrative Services Director
	Steve Guy	City Treasurer
	Jessica Hardy	Accountant
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Keri Benson – Councilmember Elect, Ron Jones,

Mayor Wood called the meeting to order at 6:04 p.m.

PRESENTATION BY UTAH SENATOR JERRY STEVENSON

Senator Jerry Stevenson expressed his appreciation for the opportunity to work with Mayor Wood on several committees during his time as mayor. He specifically mentioned the significance of having Mayor Wood serve on the MIDA (Military Installation Development Authority) Board associated with development at HAFB (Hill Air Force Base). He pointed out the importance of HAFB to the surrounding communities and the mutual involvement of both elected officials and military personnel. He complimented the City as always being a great supporter of HAFB and mentioned how much he appreciated the direction received from Mayor Wood.

Mayor Wood expressed appreciation to Senator Stevenson for his support of Clearfield City.

Mr. Stevenson left the meeting at 6:10 p.m.

DISCUSSION ON TITLE 11, CHAPTER 15 – SIGN REGULATIONS

Scott Hess, Development Services Manager, announced a business submitted a sign plan and application to utilize an existing non-conforming pole sign at the Arby's building located at 729 North Main Street following which time staff wrote a zoning determination which limited expansion of the non-conforming use in accordance with City Code. He continued the applicant then applied for a zoning text amendment that would allow better use of the existing pole sign at that location. Mr. Hess indicated the Planning Commission asked that illumination standards be addressed in the ordinance. He reviewed the proposed illumination standards with the Council.

Councilmember Young inquired about the 700 foot radius requirement. Mr. Hess responded the original proposed distance from freeway interchanges was 650 feet; however, the Planning Commission extended the area to include all restaurants located along the City's restaurant row near the 650 North interchange.

Councilmember Young inquired if the proposed amendments would allow a sign in a commercially zoned area adjacent to residential. Mr. Hess responded that was a possibility near 1000 East and SR 193/700 South. He stated the proposed amendments were intended for signs in that area to be oriented to SR 193 and referred to the two written public comments included in the staff report that were received from the developers. He explained the developers were requesting the Council consider a height of 100 feet for pole signs to allow visibility over the trees in the UDOT right of way. He stated staff believed it would be bad practice to write an ordinance around trees because they grow, die or could be removed; therefore, the ordinance had been written based on the Planning Commission's recommendation.

Councilmember Bush stated he appreciated the Planning Commission's inclusion of Winger's in the proposed distance requirement. He recollected the process used years ago allowing for taller signs in the freeway corridor. Mr. Hess reviewed the height of the signs near the 650 North interchange. Councilmember Murray added she didn't like the height of the McDonald's sign and believed 40 feet tall was an adequate height.

Mr. Hess explained how modifications or allowances would be allowed to the reader boards. Brian Brower, City Attorney, explained how verbiage specific to illumination standards would need to be included in the motion during the policy session. Mr. Hess emphasized the City would be adopting acceptable standards used by other communities.

Councilmember Young inquired if the size of the sign negatively impacted neighboring residents. Councilmember Shepherd responded the signs were visible; however, he pointed out that was their purpose. He expressed his opinion the illumination would negatively impact residents if the signs were shorter because there would be greater potential for intruding in windows or doors. He didn't believe the signs were a concern.

DISCUSSION ON THE RE-OPEN OF THE FISCAL YEAR 2014 BUDGET

Rich Knapp, Administrative Services Director, distributed a revised staff report and reviewed the proposed budget amendments relating to each corresponding fund with the Council.

Councilmember Young stated he wasn't in support of the proposed salary increases for members of the City Council. He expressed his opinion there should be a volunteer effort for the role of an elected official. He reminded the Council of the difficulties with increasing compensation for staff and didn't believe this would be the appropriate statement with the situation. He stated he would be in support of an increase to the mayor's salary; however, not as much as was being proposed. He stated he would be in support of a \$1200 monthly salary.

Councilmember Bush expressed agreement with Councilmember Young but suggested the mayor position could have an increase; but not for the councilmembers. He referred to a handout which reflected the councilmembers' salaries were the second highest in the County and the mayor's compensation was fifth and believed the mayor's compensation should also be second to Layton City. He would prefer to use any excess funds toward deferring the employees' out of pocket costs to attend the holiday party.

Councilmember Murray expressed her understanding that the proposed increase to council salaries was related to offsetting the elimination the health in lieu benefit provided to councilmembers. Adam Lenhard, City Manager, explained if the health in lieu was eliminated the small increase would keep the city council compensation whole and indicated it wouldn't necessarily be an increase.

Mayor Wood reviewed how the number of City Council meetings had increased since 1998. Mr. Lenhard commented Clearfield City was the minority when it came to requiring elected officials to attend a greater number of meetings. Mayor Wood added his time had doubled on behalf of the City and councilmembers had seen similar increases to required time and believed that alone justified an increase and believed the increase to the mayor's compensation was justified as there were personal costs associated with serving that go beyond the stipend.

Councilmember Young expressed understanding with Mayor Wood's remarks yet explained his perspective that unless the City was willing to compensate the mayor with an hourly wage, which he believed the Council was not willing to bear at this time, the job should be considered "voluntary". Councilmember LeBaron expressed agreement with Councilmember Young specific to the proposed increase to the city council compensation but believed if the City moved to an hourly wage for a designated number of hours then the volunteer component would be completely eliminated. He stated he was in support of an \$826 per month increase to the mayor's salary.

Councilmember Bush pointed out the total compensation costs for the councilmembers was approximately \$58,000 per year which if divided by the 30,300 city residents calculated approximately \$1.85 per resident, per year and believed that was a great deal for the residents.

Councilmember LeBaron believed that until the City could provide consistent merit increases to the staff, the City Council shouldn't receive any increase to its compensation. He declared that he participated in the City's benefit package because he was self-employed.

Councilmember Young mentioned the \$1800 per month was still not enough compensation to entice the majority of residents to serve as mayor for the time that position required unless they approached the job as “volunteer”; however, he didn’t believe doubling the compensation was appropriate and suggested a salary of \$1200-\$1500 per month would be appropriate.

Mayor Wood pointed out the proposed increase to a salary of \$1800 per month was still considerably less than that of Layton City’s mayor and believed the City’s officials contributed more time to the City than those of Layton. Councilmember Murray reminded the Council the proposed ordinance allowed for the elected official’s compensation to be increased or decreased during the budget process every year and added the work load associated with serving had doubled.

Councilmember LeBaron believed staff’s work load had also increased without additional compensation and believed the pay should remain as it was; however, he expressed agreement for an increase to the mayor’s compensation at this time.

Councilmember Shepherd expressed his opinion the stipend probably wasn’t the deciding factor on whether an individual desired to run for mayor or city council. He announced he would abstain from voting on the issue. He emphasized he was well aware of any potential impact his personal business might incur because of the time needed to serve as the mayor.

Councilmember-elect Benson stated the compensation didn’t affect whether or not she decided to run for office. She continued she ran because of her love for the City and the desire to serve. She didn’t understand the health in lieu concept and therefore didn’t have an opinion.

Councilmember Shepherd pointed out the last increase for members of the city council was approximately 15 years ago and believed it was justified because it demanded an extreme time commitment. Mayor Wood expressed his opinion it was inaccurate to say nothing had been done for the employees as it was different historically; rather in one time payments.

Councilmember Murray suggested the verbiage in the proposed Ordinance 2013-13 be eliminated. She directed the Council to the Ordinance, Paragraph B – Quorum and suggested the verbiage referring to a smaller number which consisted of the last phrase in the paragraph following city council;. Brian Brower, City Attorney, commented he agreed with Councilmember Murray’s suggestion and believed it was better identified in State Code.

Councilmember LeBaron moved to adjourn and reconvene in a City Council policy session at 6:58 p.m., seconded by Councilmember Shepherd. All voting AYE.

The work session reconvened at 8:57 p.m.

DISCUSSION ON THE RECREATION COST RECOVERY MODEL

Eric Howes, Community Services Director, briefly reviewed the purpose of completing the Cost Recovery Model which identified whether recreation programs benefitted the whole community

or if the benefit was highly individual and everything in between and referred to the pyramid handout. He emphasized the results were based on direct costs associated with recreation programs. The Council inquired about specific programs and Mr. Howes reviewed the specific results with the Council. He emphasized the goal was to have a minimum cost recovery of thirty five percent and explained that philosophy.

Councilmember Young inquired if the results reflected participation levels and suggested that also be considered.

Mayor Wood inquired about the measuring tool used to determine the value. Curtis Dickson, Deputy Community Services Director, explained the criteria used to calculate the results in the Cost Recovery Model and a discussion took place regarding specifics of quantifiers.

Mr. Howes requested direction on whether the Council was in agreement with the placement of programs on the pyramid and if the goal percentages for each program were appropriate. He continued the figures would be used for future programming.

Councilmember LeBaron suggested using the proposed module for two years to see how the statistics presented themselves after which time any outliers would become evident. Councilmember Young stated the City Council needed to determine what level of subsidy it was comfortable with in offering programs such as the daycare and whether it should be moved to another section. A discussion took place regarding programs and its corresponding placement and the philosophy of the City competing against private enterprise. Councilmember LeBaron pointed out years ago the City built the Aquatic Center and at that time discussions took place whether competition with the private sector was appropriate. He continued the City now had the center and believed it would be a disservice to the taxpayers to not utilize it to its fullest capabilities. Councilmember Young believed if the City wasn't covering variable costs it shouldn't be in business and suggested the City narrow the gap between maximizing revenues and minimizing expenses.

Mayor Wood requested clarification for the intent of the presentation. Mr. Howes responded if the Council was to proceed with the proposed module, recreation programs would be planned to meet the desired parameters. He expressed his opinion adjustments would need to be made as the department began its implementation. Adam Lenhard, City Manager, emphasized the goal was to quantify every detail associated with every program. Mayor Wood cautioned staff to not forget the socio-economic character of the City in determining pricing for recreation programs based on results of the cost recovery module and expressed his concern to that effect. Mr. Howes emphasized that specific information and concern was included in every recreation program offered by the City and stated his staff was always looking for ways to fund the scholarship program to allow participation. Councilmember Bush suggested the resident component be included in the module and expressed his belief recreation programs should benefit Clearfield residents as opposed to neighboring communities. Mr. Lenhard believed that would be another piece of information relevant in determining how and what programs should be offered.

The Council directed staff to proceed with the proposed module.

The meeting adjourned at 9:40 p.m.

**APPROVED AND ADOPTED
This 28th day of January, 2014**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, December 10, 2013.

/s/Nancy R. Dean, City Recorder