

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
April 22, 2014

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson Kent Bush Ron Jones Bruce Young	Councilmember Councilmember Councilmember Councilmember
EXCUSED:	Mike LeBaron	Councilmember
STAFF PRESENT:	Adam Lenhard JJ Allen Brian Brower Greg Krusi Eric Howes Scott Hess Rich Knapp Kim Dabb Nancy Dean Kim Read	City Manager Assistant City Manager City Attorney Police Chief Community Services Director Development Services Manager Administrative Services Director Operations Manager City Recorder Deputy City Recorder
EXCUSED:	Scott Hodge	Public Works Director

VISITORS: JROTC CyberPatriot Team, CMSGT Darrell Gronou, Richard Christensen, Lydia Flores, Kevin Ireland, Bob Bercher, Ernie Higham, Misty Ruiz, Seline Ruiz, Rayden Weaver, Korben Weaver, Mindi Weaver, Shawn Young, Robert Browning, Cheri Browning, Chris Hale, Amy Hale, Skyler Cullens, Kaiden Parkin, Joleen Cullens, Jennifer Parkin

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Benson conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE MARCH 25, 2014, APRIL 1, 2014, AND THE APRIL 8, 2014 WORK SESSIONS AND THE APRIL 8, 2014 POLICY SESSION

Councilmember Bush moved to approve the minutes from the March 25, 2014, April 1, 2014, and the April 8, 2014 work sessions and the April 8, 2014 policy session as written, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None.

Councilmember LeBaron was not present for the vote.

PRESENTATION TO THE CLEARFIELD HIGH SCHOOL CYBERPATRIOT TEAM

AFJROTC students from Clearfield High School recently competed in the National High School Cyber Defense Championship competition in Washington DC. The competition was part of the Annual Cyber Futures Conference hosted by the National Air Force Association and was sponsored by Northrop Grumman. There were several brackets of competition allowing teams to advance and Clearfield High's team of students and instructors placed first in the Nation. Each participant on the team would receive a \$2,000 scholarship from Northrop Grumman.

A spokesman/competitor of the CyberPatriot Team explained how the competition was administered and spoke of the achievements of the Team. Mayor Shepherd and the City Council presented each member of the team and their leaders a Certificate of Recognition. Mayor Shepherd complimented the Team on its positive representation of Clearfield.

PRESENTATION BY HILL AIR FORCE BASE (HAFB) REGARDING THE AIR SHOW

Major Christopher Long, Director of Operations 75th Support Squadron and Assistant Military Coordinator for the HAFB Open House and Air Show scheduled for Saturday, June 28, 2014 and Sunday, June 29, 2014 announced 14 different acts would perform during the Air Show and anticipated a crowd of approximately 400,000. He suggested a large economic impact would be recognized by neighboring communities. He stated the Air Show was a great opportunity for the Air Force to present itself to the community.

Kevin Ireland, Top of Utah Military Affairs, expressed appreciation to Clearfield City for its support of the Air Show. He announced HAFB was one of the few locations selected to host the Air Show due to the support of the local communities. He stated the Air Force would be studying how the organizing committee raised funds and why the Air Show and HAFB were so successful in Utah. He complimented the City and its residents for their support of the Base. He announced the committee had been tasked to raise an enormous amount of funds to host the Air Show and shared statistics relative to that achievement. He stated the two day event would attract visitors from five neighboring states. He expressed appreciation to the City for its support of the event.

PUBLIC HEARING TO RECEIVE COMMENT ON THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE YEAR ACTION PLAN FOR PROGRAM YEAR JULY 1, 2014 TO JUNE 30, 2015.

The Council received a copy of the proposed 2014-2015 Community Development Block Grant (CDBG) One Year Action Plan. Citizens were given the opportunity to review the One Year Action Plan in the Community Development Department from March 12, 2014 until April 10, 2014. This Public Hearing was continued from March 11, 2014. The final copy would be presented to the Council on April 22, 2014.

Scott Hess, Development Services Manager, explained when the Action Plan had been presented to the Council on Tuesday, March 11, 2014, the City had not been notified of the amount of funding it would receive from the Federal Government. He stated since that time HUD had informed the City of its grant allocation and announced two of the projects would receive additional funding:

- Clearfield Youth Resource Center would receive an additional \$2,215
- 400 West Infrastructure Project would receive an additional \$12,560

He stated no written comments had been received.

Mayor Shepherd asked for public comments.

Ernie Higham, resident, stated he had read the packet and inquired about the additional funding distribution. Mr. Hess explained the designated increase specific to the Youth Resource Center allowed the contribution to be the same as in previous years. He added it was easier for recipients to better utilize funds of a significant nature as opposed to small distributions and explained that was why the additional funding hadn't been equally distributed among the applicants.

Councilmember Bush moved to close the public hearing at 7:23 p.m. seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

PUBLIC HEARING TO RECEIVE COMMENT ON A PROPOSED TEXT AMENDMENT TO CITY CODE TITLE 11, CHAPTER 13, SECTION 29 – PAYDAY LENDING ESTABLISHMENTS, WHICH INCLUDES RENAMING SECTION 29 TO NON-DEPOSITORY LENDING ESTABLISHMENTS

Scott Hess, Development Services Manager, stated in January 2012, Clearfield City adopted City Code § 11-13-29 regulating payday lending establishments. The Planning Commission asked staff to further consider regulations for all types of non-depository lending institutions in an attempt to provide a fair business environment while limiting uses which may have detrimental effects to the community. Staff had prepared a zoning text amendment which would place limitations on all non-depository lending businesses as defined by the State of Utah.

Mr. Hess stated payday lending and title lending were defined separately at the state level and stated the following had been identified by the Planning Commission during its deliberations:

- The nature of the lending between payday and title lending were very similar in that they were predatory to the financial demographic of Clearfield City
- Both types of establishments intentionally seek to locate near military bases
- A need had been identified to protect the City from additional businesses locating within the City

Councilmember Bush inquired if any comments had been received from any of the types of lending establishments. Mr. Hess responded no public comments had been received by the Community Development Department and reviewed what had taken place by the Planning Commission over the last four months.

Mayor Shepherd opened the public hearing at 7:24 p.m.

Mayor Shepherd asked for public comments.

There were no public comments.

Councilmember Bush moved to close the public hearing at 7:25 p.m. seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

PUBLIC HEARING ON FSP 1403-0004 FINAL SUBDIVISION PLAT AMENDMENT TO THE JNH SUBDIVISION LOCATED AT 1651 SOUTH 300 WEST

Scott Hess, Development Services Manager, shared an illustration of the commercial subdivision and explained in 2007, the former owner of North Davis Cabinets, Wayne Rassmussen, signed the JNH Subdivision Plat indicating that North Davis Cabinets property would be combined into a single Lot 7. However, the plat was not recorded until years later, after which time financial obligations were created on the lots separately. Cory Rassmussen, current owner of North Davis Cabinets, requested an amendment to Lot 7 which would revert the property back to its former configuration of three lots due to the financial obligations. This subdivision does not amend or vacate any internally existing easements nor did it dedicate or vacate any public utilities or infrastructure. Mr. Hess referred to the visual illustration which identified the proposed boundary lines. Mr. Hess informed the Council City that staff had suggested an additional condition which would allow for an east/west access easement allowing for access to the most western portion of the property. He emphasized the easement wouldn't affect any additional property owners.

Mayor Shepherd opened the public hearing at 7:29 p.m.

Mayor Shepherd asked for public comments.

Ernie Higham, resident, expressed concern about combining the lots into one with possible liens against any of the parcels. Mr. Hess reported no liens existed on any of the properties. He emphasized the parcel lines delineating the three properties would be removed reflecting only one parcel.

Councilmember Young moved to close the public hearing at 7:30 p.m. seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

CITIZEN COMMENTS

Chris Hale, Equitable Properties, stated he was the current owner of a parcel of property at 678 South State, near Kent's market, and was requesting an ordinance change specific to temporary business licenses. He reported the current ordinance allowed a temporary business license for sixty days at a single location. He proposed the Council consider changing the ordinance to allow the temporary business license for up to 180 days. He explained a shaved ice business had approached him about locating on his property; however, it would be cost prohibitive to do so if it had to relocate every 60 days. He mentioned the business desired to operate May through

September, which was obviously more than 60 days. He indicated the setup for the shaved ice was considerably different from that of a “taco cart” that generally consisted of a trailer which could be moved easily with a pickup truck. He believed the shaved ice business would be an asset to neighboring businesses as well as to the City in general.

Amy Hale, Hokulia Shaved Ice, stated she would also like to see the temporary business license be changed from 60 days to 120 or 180 days to allow for the business to operate in Clearfield. Ms. Hale shared some photo’s illustrating what the kiosks would like to emphasize they were more than “temporary” carts or stands. She mentioned tables with umbrellas were part of the establishment and pointed out the differences associated with Hokulia Shaved Ice.

Mayor Shepherd responded the Council couldn’t propose amending the ordinance or even make a decision during the meeting. He believed changes would need to begin with the Planning Commission and suggested beginning the process with that body.

Adam Lenhard, City Manager, directed staff to visit with Mr. and Mrs. Hale regarding the process to change the temporary business license ordinance.

Skyler Cullens, resident, stated he would like the City Council to reconsider closing its Youth Resource Center. He believed it was a great asset to the community. He stated it was an important facility to him as he enjoyed spending time there and knew of others who also spent time at the Center. He mentioned the Youth Resource Center was a great place for kids to go when they experienced difficult times at home and he felt the Resource Center met a need with the light supervision and fun things to do. He stated it was nice to have a place to go to just hang out and not have to participate in “structured” activities.

Adam Lenhard, City Manager, informed Skyler that a discussion specific to the Youth Resource Center would take place during the work session following the meeting and invited those in attendance to stay for that meeting. He emphasized no final decision had yet been made as to whether the Center would be closed or continue to operate.

Lydia Flores, resident, believed the Youth Resource Center should remain open as she also believed it to be a great place for her to meet her friends and spend time with them. She believed it provided a great asset to the youth other than the after school program which consisted of a specific curriculum and fee to participate. She stated it was nice to have a place to just hang out in a casual atmosphere. She understood the facility didn’t recognize a profit to the City; however, the City parks also weren’t profitable.

Shawn Young, resident, commented his two children attended the Youth Resource Center on a daily basis. He indicated he was a carpet layer by trade and was also familiar with electrical work and was willing to lend his “handyman” skills for any work which needed to be completed at the center.

APPROVAL OF AND CONSENT TO THE MAYOR’S PROPOSED APPOINTMENT OF A REGULAR MEMBER TO THE PLANNING COMMISSION -TABLED

Mayor Shepherd announced this agenda item would be tabled. He stated Nike Peterson, Planning Commission Chair, had expressed a desire to attend the City Council meeting during which appointments were made to the Planning Commission. He explained she had a conflict and he was accommodating her request by asking that the item be tabled.

Councilmember Benson moved to table the approval and consent to the Mayor’s proposed appointment of a regular member to the Planning Commission, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE YEAR ACTION PLAN FOR PROGRAM YEAR JULY 1, 2014 TO JUNE 30, 2015.

Councilmember Bush inquired about the proposed completion date of October 2015 for the 400 West infrastructure project. Scott Hess, Development Services Manager, responded that was a correct date and explained that time frame would allow for the project to complete the bid process as well as time for the construction to be completed; although, the City generally completed projects in a significantly shorter time frame.

Councilmember Young moved to approve the Community Development Block Grant (CDBG) One Year Action Plan for Program Year July 1, 2014 to June 30, 2015 and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF ORDINANCE 2014-09 AUTHORIZING A PROPOSED TEXT AMENDMENT TO CITY CODE TITLE 11, CHAPTER 13, SECTION 29 – PAYDAY LENDING ESTABLISHMENTS, WHICH INCLUDES RENAMING SECTION 29 TO NON-DEPOSITORY LENDING ESTABLISHMENTS

Brian Brower, City Attorney, requested additional language be included in the motion and requested the verbiage, “based upon the findings and recommendation of the Planning Commission and City Staff” be stated when making the motion.

Councilmember Young moved to approve Ordinance 2014-09 authorizing a proposed text amendment to City Code Title 11, Chapter 13, Section 29 – Payday Lending Establishments, which included renaming Section 29 to Non-depository Lending Establishments according to the recommendations made by the Planning Commission and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson,

Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF FSP 1403-0004 FINAL SUBDIVISION PLAT AMENDMENT TO THE JNH SUBDIVISION LOCATED AT 1651 SOUTH 300 WEST

Councilmember Bush moved to approve FSP 1403-0004, a request by Cory Rasmussen, North Davis Cabinet Inc., amending the JNH Subdivision by subdividing Lot 7, located at 1651 South 300 West, with the addition of adding an access easement to Lot 10 and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF RESOLUTION 2014R-07 AUTHORIZING AN AMENDMENT TO THE ANIMAL CONTROL SERVICES CONTRACT WITH DAVIS COUNTY

Davis County provided animal control services for the City under the direction of the Animal Control Director. The Interlocal Agreement would be effective on a year to year basis for five years, to be automatically renewed subject to subsequent amendments agreed to in writing by both parties.

Brian Brower, City Attorney, explained the City regularly updated the agreement with Davis County for animal control services after it assessed the cost for each city. He commented staff had investigated and determined the services provided by Davis County to be sufficient. He continued animal control wasn’t something the City would want to conduct in house as the cost would be prohibitive. He explained how the costs were determined by Davis County based on the number of calls it had responded to within the City. He stated the amendment identified costs for this upcoming year for Davis County to continue providing animal control services to the City.

Councilmember Benson moved to approve Resolution 2014R-07 authorizing an amendment to the Interlocal Agreement with Davis County for the Animal Control Services Contract and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF ORDINANCE 2014-07 AMENDING THE CITY CODE, TITLE 14, CHAPTER 2A, SECTION 1, PROVIDING REIMBURSEMENT FOR IMPROVEMENTS

Brian Brower, City Attorney, referred to the handout distributed to the Council with additional language. He stated it didn’t change the meaning of the ordinance; rather, it just tightened the language specific to the City’s intentions. He explained the amendments to the Ordinance authorized the City to enter into reimbursement agreements with developers for improvements to water, sewer, storm water, roads, or parks which extend, expand, or improve the City’s systems beyond what was required to service or benefit the subdivision or development proposed by the

developer and required future development which benefited from improvements previously installed to reimburse the City or other developers for their fair share of the cost of those improvements. He indicated the ordinance would be applicable to the development at Clearfield Station in addition to the Depot Street extension.

Councilmember Bush inquired if the property owners on Depot Street would be responsible to reimburse the City for the improvements associated with the Depot Street extension, in particular a desire to connect to the newly installed sewer line. Mr. Brower read from the ordinance and explained that property owners coming forward with development after the improvements were already installed would be required to reimburse for any of the previously installed improvements that the new development activity on their own property would have required. JJ Allen, Assistant City Manager, agreed.

Councilmember Bush inquired further about a sewer connection fee. JJ Allen, Assistant City Manager, believed a resident would need to pay for that sewer connection. Mr. Brower agreed. Councilmember Bush expressed concern regarding the cost to an existing resident desiring to connect to the sewer. He continued the property owner wasn't "developing" his/her property and believed the expense associated with connecting one hundred feet to the sewer connection would be expensive. Councilmember Young believed that specific scenario was more applicable to how the cost calculation had been determined which the ordinance didn't address.

Councilmember Jones moved to approve Ordinance 2014-07 amending the City Code, Title 14, Chapter 2A, Section 1, providing reimbursement for improvements and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF ORDINANCE 2014-08 ENACTING A TEMPORARY LAND USE REGULATION REGARDING PARKING LOTS/FACILITIES FOR ALL OF THE AREA LOCATED WITHIN THE CITY'S GEOGRAPHIC BOUNDARIES

The City had a very limited amount of developable prime commercial property remaining within its boundaries and felt a compelling and countervailing interest in protecting future development on such properties in order to encourage their highest and best use. In order to accomplish this compelling and countervailing public interest for the residents and businesses in Clearfield, the ordinance enacted a temporary land use regulation which would prohibit stand-alone parking lots/facilities on commercially zoned property throughout the City which were not accessory uses to a lawful permitted or conditional use existing on the same parcel of land which was located entirely within the City's boundaries. This temporary land-use regulation would remain in place for a maximum time period of six months.

JJ Allen, Assistant City Manager, stated the ordinance would temporarily prohibit the construction of stand-alone parking lots in commercially zoned properties. He stated the reason for the temporary land use regulation, no more than 6 months in duration, was due to concern specific to commercially zoned properties in Clearfield adjacent to neighboring cities with commercially zoned properties on which a stand-alone parking lot could be developed in Clearfield to serve a commercial development in those neighboring cities. He expressed his

opinion that parking lots that serviced developments in adjacent cities could be detrimental to Clearfield and its economic development efforts and would not promote the highest and best use of the remaining developable commercial property in Clearfield. He added such parking lots would not generate any significant property or sales tax revenue.

Mr. Allen stated the City's current ordinance didn't prohibit that type of use in commercial zones and staff believed it was necessary to enact the temporary regulation in order to allow the City time to prepare an appropriate zoning text amendment to be considered by the Planning Commission and then City Council. He emphasized the amendment would allow for a more permanent solution to be put in place. He clarified the ordinance would address a compelling and countervailing public interest to prohibit the construction of stand-alone parking facilities on commercially zoned properties for the following reasons:

- Clearfield had very little remaining prime commercial ground that was developable.
- Clearfield had very little commercially zoned parcels remaining within the City (only six percent).
- Properties being developed at their highest and best uses were imperative to the City's economy and revenues.
- The City's General Plan points out the need to promote increasing employment and commercial opportunities in the City.
- Vision 2020 identified the need to create "destination oriented development" within the City.
- The City's need and desire to create balance in revenue streams as well as increasing sales tax revenue.

He believed the City would be negligent if it failed to protect its interests in preserving the very limited amount of remaining commercial development opportunities in Clearfield in order to accomplish the goals and objectives previously shared.

Councilmember Bush inquired when the ordinance would go into effect. Brian Brower, City Attorney, responded the ordinance would become effective upon posting and publication as prescribed by law. He pointed out the City had already filed an application to amend its zoning ordinance specific to the text amendment which should allow it to stay any impacted development activity. He emphasized it was in the best interest of the City to proceed with both of these protective methods to ensure these commercial development opportunities are preserved. He requested Council go on record and identify specific reasons for adopting the ordinance to support the City's position.

Mayor Shepherd commented he was asked on a regular basis what his main focus would be in his capacity as the City's mayor. He stated his response was always economic development. He emphasized the City had dedicated a significant amount of its very limited resources to enhancing the small amount of remaining, developable commercial property in the City by installing infrastructure at the City's own expense and it could not afford to allow the development of such property as parking lots to benefit another city.

Councilmember Young stated economic development was what residents wanted and he believed it would enhance the quality of life for the residents of Clearfield.

Councilmember Bush expressed concern another entity would desire to use property in Clearfield for a parking lot which would glean no monetary benefit for residents and businesses in this community.

Councilmember Jones stated Clearfield was not growing and he didn't believe it could capture tax dollars in any other way besides increasing the City's economic development. He believed a stand-alone parking lot on commercial property would be very detrimental to the City.

Councilmember Shepherd reminded the Council about its actions years ago in which it moved a proposed future water tank from open raw commercial land to a residentially zoned area for no other purpose than to protect a viable parcel of commercial property for future development at its highest and best use. Councilmember Young pointed out the City had invested a significant amount of money in the Legend Hills area to install infrastructure improvements with the intent to attract commercial businesses.

Councilmember Benson emphasized residents of Clearfield had expressed their desires for businesses to locate within the City. She also mentioned Vision 2020 spoke to the City's goal of improving economic development within the City.

Brian Brower, City Attorney, emphasized no actual applications had been received up to this point for these stand-alone parking facilities; however, he stated that information had been received by the City from reliable, credible sources which indicated proposals had been suggested which included utilizing some of the prime undeveloped commercial land in Clearfield for surface parking lots to support substantial commercial developments in another city. He requested additional language be included in the motion, "based upon the discussion in the City Council meeting, the discussion and presentation from staff during the work session and the staff report as presented to Council."

Councilmember Jones moved to approve Ordinance 2014-08 enacting a temporary land use regulation concerning parking lots/facilities for all of the area located within the City's geographic boundaries based on the discussion during the City Council policy meeting, the discussion during the City Council work session and based on staff's presentation and report specific to a temporary land use regulation and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF RESOLUTION 2014R-08 FINDING THAT THE PROPERTY LOCATED AT APPROXIMATELY 49 EAST 200 SOUTH (PARCEL ID #12-003-0022) IS NOT A SIGNIFICANT PARCEL OF PROPERTY AND DIRECTING STAFF TO MOVE FORWARD WITH THE DISPOSAL OF SAID PROPERTY

JJ Allen, Assistant City Manager, explained this 0.03 acre parcel was formerly the site of the Woods Cross Well, which was recently permanently closed and covered. Clearfield City no longer had any use for the property. The owner of the adjacent commercial property desired to

purchase the parcel from the City so that he could include it in the marketing of the entire parcel. He explained the process to determine whether the property was a significant parcel of property and indicated it was approximately 1200 square feet. He emphasized it was landlocked and of no use to the City. He clarified it was not a significant parcel based upon the definition set forth in the City Code and emphasized it was of no practical use or value to the City. He informed the Council the offer by Gates Investments was to purchase the property for \$100.

Councilmember Young moved to approve Resolution 2014R-08 finding that the property located at approximately 49 East 200 South (Parcel ID #12-003-0022) was not a significant parcel of real property and directing staff to move forward with the disposal of said property via Quit Claim Deed to Gates Investments, LLC, an adjacent property owner, and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

COMMUNICATION ITEMS

Mayor Shepherd

1. Informed the Council he attended a welcome home celebration of the 388th fighter wing earlier in the day. He stated it was a privileged opportunity.
2. Reported he would be out of town May 12 -16 and stated Mayor Pro Tem LeBaron would be available in his stead.
3. Expressed appreciation to the Community Services Department staff members for their efforts associated with the Easter Egg Hunt and Dive. He complimented staff for a successful event.

Councilmember Benson

1. Reported she had attended the read-a-thon and barbeque at NDJH (North Davis Jr. High) with Mayor Shepherd and Councilmember Bush. She stated it had been a pleasure to visit with the kids.
2. Reminded the Council about the Arbor Day activity which was scheduled for Friday, April 25, 2014, 9:00 a.m. at Fox Hollow Park.

Councilmember Bush

1. Stated he had attended Kiwanis meeting.
2. Announced he had also attended the DUED meeting last week with JJ Allen, Assistant City Manager.
3. Stated he had attended the band concert that same evening.
4. Reported he had attended the Parks & Recreation Commission meeting on Wednesday, April 16, 2014. He stated it was beginning the Yard of the Week contest.
5. Announced the "Take Pride in Clearfield" was quickly approaching. He stated flyers announcing the event had been completed and were ready for distribution.
6. He complimented and expressed appreciation to the Parks and Recreation staff and Commission for their efforts on the Easter egg hunt and dive on Saturday, April 19, 2014.
7. Informed the Council he had attended the burn plant tour and had been sold on recycling. He suggested a recycling program was something for staff to consider.
8. Announced he would be attending the water conference in St. George the week of April 28, 2014.

Councilmember Jones – nothing to report.

Councilmember Young –nothing to report.

Adam Lenhard, City Manager – nothing to report.

STAFFS' REPORTS

Nancy Dean, City Recorder – Informed the Council of the meeting schedule:

- April 29, 2014 – Special and Work sessions
- May 6, 2014 – neighborhood meeting at Wasatch Elementary
- May 13, 2014 – work session and policy session on May 13, 2014. She announced the Council would adopt the tentative budget during the policy session that evening.
- May 20, 2014 – work session
- May 27, 2014 – policy session

There being no further business to come before the City Council **Councilmember Bush moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency (CDRA) at 8:30 p.m., seconded by Councilmember Benson. All voting AYE.**

The minutes for the CDRA are in a separate location

**APPROVED AND ADOPTED
This 13th day of May, 2014**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, April 22, 2014.

/s/Nancy R. Dean, City Recorder

