

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
January 14, 2014

(This meeting was held following the regularly scheduled City Council Meeting.)

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Bruce Young	Councilmember
EXCUSED:	Mike LeBaron	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Scott Hess	Development Services Director
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Koral Vasquez, Anthony Vasquez, Gene Gelhard, Kathryn Murray, Ron Jones, Dan Gardner.

Mayor Shepherd called the meeting to order at 7:18 p.m.

DISCUSSION ON THE YOUTH RESOURCE CENTER

Eric Howes, Community Services Director, reminded the Council his staff had been evaluating programs offered by the Community Services Department. He stated the Youth Resource Center (YRC) was located at 310 South 500 East, explained its proximity to the Mabey Pond and shared the background associated with acquiring the property. He pointed out a study completed in 2000 by the Davis School District identified the City's 10-14 year old population was at risk. He reported the City acquired the property in 2003 with the intent to use it as an urban fishery, but didn't have a plan for the house located on the property. He stated at that time several community groups were instrumental in housing a Boys/Girls Club at that location. He indicated some years later that organization left the facility. He informed the Council that the house was still being used as a meeting location for a Girl Scout troop and other similar groups.

Mr. Howes shared a visual presentation and reviewed funding associated with the YRC. Adam Lenhard, City Manager, and JJ Allen, Assistant City Manager, explained how the City received its CDBG funding which largely funded the facility. Mr. Howes mentioned there were other miscellaneous funding sources which benefitted the Center in addition to the City's contribution

from the General Fund. Mr. Howes reviewed expenses associated with the Center and reported operating expenses averaged approximately \$22,000 per year. He reviewed assets/projects associated with the facility and reported the utility expenses for the facility were approximately \$4000 per year. He reported the Center employed two part time workers. He reviewed proposed future capital expenses if the Center were to remain open: roof, new HVAC system, carpet and the need for rewiring of the electrical system.

Mr. Howes stated participants were required to sign in when visiting the center and indicated those logs had been used to collect data for the presentation. He reported the Center was open three hours per day and shared a map illustrating geographically where participants lived within the City. A discussion took place relative to the information presented by Mr. Howes.

Mr. Howes shared possible alternatives for the Youth Resource Center:

- Program CARE in conjunction with North Davis Junior High (NDJH) in which those participating at the Center could participate in the after school program offered at NDJH. He pointed out there was a fee associated with participation in addition to it being capped at a designated number.
- Offering a similar program at the Aquatic Center or Community Arts Center.
- Eliminate the Center and reviewed costs associated with the creation of redesigning the open space to create a public fishery.
- Sell the property in its entirety.

Councilmember Bush suggested contact be made with similar groups to consider their interest in using the facility. Mr. Lenhard informed the Council of issues related to the facility and expressed his opinion it would require significant maintenance if it remained a City facility and Mr. Howes explained the challenges associated with the pond and its use as an urban fishery.

Councilmember Young expressed his opinion the City expended a significant amount of funds for very few beneficiaries. Mr. Lenhard inquired what the Council would want to do with the property if research indicated the facility was not viable as a YRC. A discussion took place regarding the benefit and cost in relation to programs offered not only at the YRC, but also by other entities such as the Davis School District.

Councilmember Benson inquired if the City had received complaints from residents living near the YRC. Chief Krusi responded the complaints in that location were not any different than other areas within the City.

Mr. Howes expressed his opinion the City didn't serve this age group well and believed the YRC to be a benefit to the community in that regard. Councilmember Bush inquired if the City had considered assessing a small fee for walk in participants and suggested the idea for consideration.

The Council directed staff to contact other organizations with the idea of possible partnerships in order to continue operation of the YRC and if that option was not viable consider demolition of the facility.

Dan Gardner – resident, suggested developing the property as a park-like environment and improving the shore line which would allow a more attractive urban fishery. He suggested the City partner with a commercial sponsor such as ATK. Councilmember Bush expressed agreement with Mr. Gardner in soliciting commercial sponsorship. He also believed street visibility would contribute to greater success of the fishery.

DISCUSSION ON ESTABLISHING AN ECONOMIC DEVELOPMENT TASK FORCE

Mayor Shepherd announced his desire to create an economic development task force as a goal to encourage business in the City. He briefly reviewed the individuals who would serve on the task force and stated it would need a budget. Adam Lenhard, City Manager, distributed a handout regarding the proposed task force and reviewed it with the Council. He emphasized the task force would operate only in an advisory capacity with none of the members receiving compensation. Mayor Shepherd explained his opinions and thought process in proposing the task force.

Councilmember Benson inquired if information obtained from the Retail Leakage Analysis completed by Buxton Company last year would be made available to members of the task force. Mr. Lenhard responded information from the Analysis would be a useful tool for the task force as well as the additional data Buxton would be forwarding to the City. Councilmember Bush stated he liked the idea. Councilmember Young expressed concern about providing the task force with a budget and inquired who would have oversight regarding the budget. Mr. Lenhard emphasized any expenditures, as well as meetings and negotiations would have oversight by the City Council.

Mr. Lenhard explained how a body could be established while avoiding additional administrative overhead. Brian Brower, City Attorney, pointed out the obligations associated with establishing Advisory Boards and Mr. Lenhard suggested additional research would be needed. JJ Allen, Assistant City Manager, recollected how Clearfield University had been accomplished and suggested considering that avenue in establishing the Task Force. Mr. Brower agreed with Mr. Allen and suggested a less formal capacity would better serve the City's interest in assisting staff.

The meeting adjourned at 8:20 p.m.

**APPROVED AND ADOPTED
This 28th day of January, 2014**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, January 14, 2014.

/s/Nancy R. Dean, City Recorder