

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. REGULAR SESSION  
June 10, 2014

*(This meeting was held following the regularly scheduled City Council Meeting.)*

PRESIDING:	Bruce Young	Chair
PRESENT:	Keri Benson	Director
	Kent Bush	Director
	Ron Jones	Director
	Mike LeBaron	Director
	Mark Shepherd	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Kelly Bennett	Police Lieutenant
	Scott Hodge	Public Works Director
	Kim Dabb	Operations Manager
	Eric Howes	Community Services Director
	Scott Hess	Development Services Manager
	Rich Knapp	Administrative Services Director
	Jessica Hardy	Budget Analyst
	Kim Read	Deputy City Recorder
EXCUSED:	Nancy Dean	City Recorder

VISITORS: David Tomczak, Bryan Saxton – Standard Examiner, Kenny Conners – American Legion Post 134, Con L. Wilcox – Wilcox Farms, Mike Millard

Chair Young called the meeting to order at 8:04 p.m.

PUBLIC HEARING TO RECEIVE COMMENT ON THE CDRA 2014/2015 FISCAL YEAR BUDGET

Rich Knapp, Administrative Services Director, explained Utah Code required a public hearing regarding the adoption of the CDRA’s upcoming fiscal year budget. Staff had prepared and submitted to the Board a balanced tentative budget for the fiscal year 2014/2015 which would begin July 1, 2014 and end on June 30, 2015. The submitted tentative budget was adopted on May 13, 2014 and included all funds. He stated the CDRA budget was approximately \$2.6 million with the following included projects:

- \$50,000 for Mabey Pond improvements
- \$100,000 for Gateway signage and landscaping

Chair Young opened the public hearing at 8:04 p.m.

Chair Young asked for public comments.

There were no public comments.

**Director LeBaron moved to close the public hearing at 8:05 p.m. seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

APPROVAL OF RESOLUTION 2014R-10 ADOPTING THE CDRA 2014/2015 FISCAL YEAR BUDGET

City staff prepared and submitted to the Board a balanced final budget for fiscal year 2014/2015 which would begin July 1, 2014 and end on June 30, 2015.

**Director Shepherd moved to approve Resolution 2014R-10 adopting the CDRA 2014/2015 fiscal year budget and authorize the Chair’s signature to any necessary documents, seconded by Director LeBaron. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

SET A PUBLIC HEARING TO AMEND THE 2013/2014 FISCAL YEAR BUDGET

Rich Knapp, Administrative Services Director, stated the CDRA needed to amend its current fiscal year budget by adding items which had become necessary expenditures but were not budgeted for in the original budget. A public hearing was required to amend the budget. The staff was recommending the public hearing be set for June 24, 2014.

**Director Bush moved to set a public hearing for June 24, 2014, at 7:00 P.M., to amend the 2013/2014 fiscal year budget, seconded by Director Jones. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

There being no further business to come before the Community Development and Renewal Agency, **Director LeBaron moved to adjourn as the Community Development and Renewal Agency at 8:07 p.m., seconded by Director Shepherd. All voting AYE.**

**APPROVED AND ADOPTED  
This 24<sup>th</sup> day of June, 2014**

**/s/Bruce Young, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, June 10, 2014.

/s/Nancy R. Dean, City Recorder