

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
November 25, 2014

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Bruce Young	Councilmember
EXCUSED:	Mike LeBaron	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Scott Hess	Development Services Manager
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Kodi Nelson	Justice Court Supervisor
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Bob Bercher, Reuben Renstrom – Justice Court Judge, John Sandburg – Justice Court Judge, Kathryn Murray, John Hansen

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Jones conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE OCTOBER 28, 2014 WORK SESSION AND POLICY SESSIONS

Councilmember Bush pointed out the start time of the October 28, 2014 work session minutes was incorrect and requested it be amended to reflect the time of 6:00 p.m.

Councilmember Jones moved to approve the minutes from the October 28, 2014 work session, as amended, and the October 28, 2014 policy session, as written, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE –

Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

PRESENTATION ON THE CLEARFIELD JUSTICE COURT

Clearfield Justice Court Judge John Sandberg introduced Judge Reuben Renstrom, President of the Justice Court Judge’s Association and Chairman of the Justice Court Board. Honorable Renstrom stated he was excited to attend the Council Meeting on behalf of the Association and the Justice Courts of Utah. He mentioned he served Davis and Weber Counties and was excited at the opportunity to present an award to Kodi Nelson, Clearfield Justice Court Supervisor. He stated he’d had the pleasure of serving and working with Ms. Nelson during Judge Sandberg’s extended absence a few years ago and mentioned she was not only asset to Clearfield City but to the Justice Courts of Utah as well. He remarked her professionalism, experience and abilities reflected her worthiness to be the recipient of the Court Clerk of the Year Award and announced she had received a unanimous vote. He presented Kodi with the award.

John Sandberg, Clearfield Justice Court Judge, briefly shared comments regarding experiences with the Clearfield Justice Court. He complimented the entire staff of the Justice Court and emphasized its professionalism was directly related to Ms. Nelson’s administrative skills. He expressed his appreciation to Ms. Nelson for her assistance and believed her to be deserving of the award.

Ms. Nelson expressed her appreciation for being recognized. She stated she really enjoyed her job and her career with Clearfield City.

Judge Sandberg read the award to the Council and stated she had been awarded The Justice Court Employee of the Year.

The Council expressed its appreciation to Ms. Nelson for her service to the City.

PUBLIC HEARING TO RECEIVE COMMENT ON PROPOSED ZONING TEXT AMENDMENTS TO TITLE 11, CHAPTER 11, ARTICLE E, DOWNTOWN REDEVELOPMENT ZONE (D-R) ZONE

The proposed zoning text amendments in the Downtown Redevelopment Zone would amend commercial and residential ratios, unit size, and development agreement requirements. The Planning Commission addressed the amendments during its meeting on Wednesday, November 5, 2014, and forwarded a recommendation to the City Council.

Scott Hess, Development Services Manager, reviewed the proposed Zoning Text Amendments with the Council :

- The term “Downtown” would be removed and the ordinance would identify the zone could be applied to major commercial/transportation corridors and downtown areas within the City.
- The addition of requiring Development Agreements for all new development under the zone.
- The removal of the average size for residential units, keeping the minimum unit size of 700 square foot for the smallest average unit size.

- The addition of language that would allow the developer to not use the entire first floor space for commercial development as negotiated through the Development Agreement when in the City’s best interest.

Mayor Shepherd opened the public hearing at 7:09 p.m.

Mayor Shepherd asked for public comments.

There were no public comments.

Councilmember Young moved to close the public hearing at 7:10 p.m. seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF THE WINNER OF THE “NAME THAT PARK” CONTEST FOR THE PARK LOCATED ON THE CORNER OF SOUTH MAIN STREET AND GORDON AVENUE

The City conducted a “Name that Park” contest to determine the name of the recently completed park located on the corner of South Main and Gordon Avenue. Over 70 submissions were received which were narrowed down to 10 by the Parks & Recreation Commission during its meeting on Wednesday, November 19, 2014. The Council reviewed those 10 recommended names during the work session held prior to the City Council meeting.

Mayor Shepherd announced the Council had selected the name of “Cornerstone Park”.

Councilmember Jones moved to approve the winning submission of Cornerstone Park for the “Name that Park” contest and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF ORDINANCE 2014-28 APPROVING ZONING TEXT AMENDMENTS TO TITLE 11, CHAPTER 11, ARTICLE E, DOWNTOWN REDEVELOPMENT (D-R) ZONE

Mayor Shepherd reminded the Council the public hearing associated with the item took place earlier in the meeting and Scott Hess, Development Services Manager, had reviewed the proposed changes with the Council.

Councilmember Young moved to approve Ordinance 2014-28 approving Zoning Text Amendments to Title 11, Chapter 11, Article E, Downtown Redevelopment (D-R) Zone and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson,

Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF RESOLUTION 2014R-23 SETTING TERMS FOR A LOAN BETWEEN THE CITY AND THE CDRA

Rich Knapp, Administrative Services Director, explained the City had loaned money from its Utility Administration Fund to the CDRA in order to help fund the CDRA in its authorized activities and to further its purposes for the good of the City, its residents and businesses. He stated the resolution was necessary to set terms associated with the loan which happened in 2000. He continued the resolution formally authorized and sets the terms for repayment of the loaned funds including interest accrued. He reviewed the proposed terms with the Council.

Councilmember Bush moved to approve Resolution 2014R-23 authorizing and setting terms for the loan between the City and the CDRA and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF ORDINANCE 2014-27 ENACTING THE PARAT (PARKS, ARTS, RECREATION, AQUATICS AND TRAILS) TAX

Adam Lenhard, City Manager, stated the City had submitted an opinion question to voters during the General Election on Tuesday, November 4, 2014, regarding the imposition of a local sales and use tax to assist in funding facilities, programs and/or organizations designed to improve Parks, Arts, Recreation, Aquatics, and Trails (“PARAT”) opportunities in Clearfield. The majority of voters supported the imposition of the one-tenth of one percent local sales and use tax by a margin of 56 percent to 44 percent. He indicated the tax would become official in April 2014.

Councilmember Benson moved to approve Ordinance 2014-27 enacting the PARAT (Parks, Arts, Recreation, Aquatics and Trails) Tax and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

APPROVAL OF AN AGREEMENT WITH THE SALT LAKE CHAMBER OF COMMERCE FOR THE UTAH TRANSPORTATION COALITION PROJECT

Adam Lenhard, City Manager, stated staff was recommending approval of the Utah Transportation Coalition Project which would support the research and analysis of transportation funding in Utah at both the State and local level. He explained the agreement with the Chamber would assist with an advocacy and public awareness campaign related to Utah’s need for improved transportation. He continued the advocacy and public awareness campaign would include strategic communications planning, advertising media, advertising purchases, public events, online media, social media, editorial content, and other communication tools which the City would then be able to take advantage of by participating in the project. He indicated the

Chamber would also provide the City with a transportation advocacy tool kit to aid in discussing transportation needs with residents.

Mr. Lenhard believed transportation funding would be highly considered by the Legislature. He mentioned the contribution was a small amount.

Councilmember Jones moved to approve the Agreement with the Salt Lake Chamber of Commerce for the Utah Transportation Coalition Project and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None. Councilmember LeBaron was not present for the vote.

COMMUNICATION ITEMS

Mayor Shepherd

1. Informed the Council he had represented the City at the musical celebration/lighting ceremony in Layton City. He stated Commissioner Downs was the Master of Ceremonies during which several choirs participated in a brief concert performance prior to the park lighting ceremony.
2. Announced a departing reception to express appreciation for Commissioner Downs for her eight years of service to the County was scheduled for Friday, December 19, 2014 from 2:00 to 4:00 p.m.
3. Reported he had the opportunity to travel to Ft. Worth Texas to visit the Lockheed Martin facility which was assembling the F-35. He anticipated an influx of people coming to HAFB because of the F-35 project.
4. Stated he would be out of town beginning Saturday, November 29 until Sunday, December 7, 2014.
5. Announced he would be serving a Thanksgiving lunch tomorrow and Thursday, November 27, 2014 at HAFB.

Councilmember Benson

1. Announced the Clearfield Adult Choir would be performing in Kaysville City on Friday, November 28, 2014 at 7:30 p.m. at the church behind the Kaysville Movie Theatre. She indicated numerous nativities would be displayed and choirs were invited to sing during the open house. She stated the event would also take place on Saturday.
2. Informed the Council the choir had also been invited to sing at the Clearfield Community Church on Monday, December 15, 2014 at 7:00 p.m.

Councilmember Bush

1. Reported the North Davis Sewer District had approved the 2015 tentative budget at its Board Meeting on Thursday, November 13, 2015. He announced the public hearing for final approval would take place on Thursday, December 11, 2014 at 6:00 p.m.
2. Announced he had attended UDOT's (Utah Department of Transportation) open house on Wednesday, November 19, 2014, at Sunset City Hall regarding the proposed 1800 North Interchange project. He didn't believe there was any funding designated at this time for the project.
3. Informed the Council that the Parks & Recreation Commission also met on Wednesday, November 19, 2014 and announced the Christmas Light Decorating contest had begun. He encouraged nominations and indicated winners would be announced in December.

Councilmember Jones – expressed a Happy Thanksgiving to the City, staff and Council.

Councilmember Young – nothing to report.

Adam Lenhard, City Manager

1. Complimented Kodi Nelson, Court Clerk, on being recognized as Court Clerk of the Year. He expressed appreciation for the great job she did in the Justice Court.
2. Announced the City's credit rating had been increased by Fitch which would have a positive effect on the City's Sales Tax Bonds. He reminded the Council that Standard and Poors had upgraded the City's rating on the GO Bond. He believed the actions by the rating agencies showed the City was moving in the right direction and believed the rate increase would help in refinancing the Sales Tax Bonds sometime in the future.
3. Informed the Council that Nancy Dean, City Recorder, would be contacting members of the Council in selecting possible dates for the 2015 New Year Kick Off meeting. He indicated it would take place either on Friday, January 23, 2015 or Friday, January 30, 2015.

STAFFS' REPORTS

Nancy Dean, City Recorder

1. Informed the Council of the following meeting schedule:
 - No meeting was scheduled for Tuesday, December 2, 2014
 - Policy Session was scheduled for Tuesday, December 9, 2014 with a work session scheduled to begin at 6:00 p.m.
2. Announced the City Employee Christmas Party was scheduled for Friday, December 12, 2014. She indicated they would need to RSVP to the finance department by Monday, December 8, 2014. She stated it was \$15 per person and a menu selection would need to be indicated.

There being no further business to come before the City Council **Councilmember Bush moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency (CDRA) at 7:26 p.m., seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and Young. Voting NO – None.** Councilmember LeBaron was not present for the vote.

The minutes for the CDRA are in a separate location

**APPROVED AND ADOPTED
This 9th day of December, 2014**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 25, 2014.

/s/Nancy R. Dean, City Recorder