

CLEARFIELD CITY COUNCIL MEETING MINUTES  
6:00 P.M. WORK SESSION  
January 12, 2016

PRESIDING:	Kent Bush	Mayor Pro Tem
PRESENT:	Keri Benson	Councilmember
	Nike Peterson	Councilmember
	Vern Phipps	Councilmember
	Bruce Young	Councilmember
EXCUSED:	Mark Shepherd	Mayor
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Spencer Brimley	Development Services Manager
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Summer Palmer	Human Resources Manager
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Kathryn Murray

Mayor Pro Tem Bush called the meeting to order at 6:00 p.m.

DISCUSSION ON THE PROPOSED AMENDED FINAL SUBDIVISION PLAT FOR THE WILCOX FARMS SUBDIVISION PLAT LOCATED AT 850 WEST 1600 SOUTH (TIN: 12-391-0014)

Spencer Brimley, Development Services Manager, shared a visual illustration regarding the proposed amended final subdivision plat for the Wilcox Farms development and explained the purpose for the amendment was to create two lots to accommodate the expansion of the daycare, “Let Them Be Kids” and the other property would be sold to Rick Scadden, developer, for the purpose of a multi-family development. The illustration identified the location of a cul-de-sac. He announced the Planning Commission considered the item at its meeting on Wednesday, January 6, 2016, and recommended approval subject to the conditions identified in the staff report.

Councilmember Bush inquired if the portion of property currently zoned residential would remain residential. Mr. Brimley responded yes that there was currently no intention to sell that property.

## DISCUSSION ON THE AWARD OF BID FOR JANITORIAL SERVICES

Eric Howes, Community Services Director, explained the City had completed a bid process for janitorial services last year. He informed the Council that the contract with the current provider was for one year with three additional one year options at the discretion of the City. He stated the City had experienced several issues with the current provider over the past year and staff determined to bid the services again without exercising any of the one year options.

Mr. Howes announced there were four responses to the janitorial bid and the lowest bid received was from the current vendor. He explained a committee had been established and criteria had been identified which was used to rate each vendor's bid. Mr. Howes distributed a handout reflecting the rating criteria and pointed out the lowest bid did not receive the highest rating and reviewed it with the Council.

Mr. Howes announced staff was recommending awarding the bid to the second lowest bidder, Coverall, based upon the rating criteria and pointed out specifics relative to that bid.

## DISCUSSION ON THE FOURTH OF JULY ACTIVITIES

JJ Allen, Assistant City Manager, stated he knew Mayor Shepherd had desired to lead the discussion on organizing a Questival as part of the Fourth of July activities this year. He pointed out July 4<sup>th</sup> was on a Monday and reminded the Council of last year's activities which took place over three days. He stated the committee had begun considering events which could possibly take place on the Friday and Saturday. He continued the intent would be to take a break on Sunday and then come back on Monday for the traditional Fourth of July events. He reported the committee had suggested the open pool night at the Aquatic Center on Saturday followed by a movie in the park and a suggestion had also been made specific to a scavenger hunt or some kind of race which would get people out and about discovering parts of the City.

He announced the committee had proposed a Cotopaxi Festival or Questival. He shared a brief history of Cotopaxi and explained the charitable aspect associated with company. He explained the Questival was similar to an Amazing Race/Scavenger Hunt which had participants going to various locations completing unique challenges while recording everything through social media. He stated there was a \$30 per person entry fee. He shared a video which illustrated the race experience and explained how the race could potentially be implemented pointing out the following:

- The projected geographical area for the race would be larger than Clearfield City.
- Cotopaxi's designated charity was "Nothing But Nets" which provided mosquito netting to impoverished areas to eliminate the spreading of Malaria.
- There was definitely a social media aspect associated with the race.
- The winners were in part determined by the voting of other participants using social media.
- The race itself would be administered by Cotopaxi's app which would shut down at a certain designated time; therefore, the race would not necessarily end in Clearfield City.
- It was hopeful that Cotopaxi could compile all results and announce the winners during the City's large Fourth of July celebration at the Alex Boye headliner concert.

Mr. Allen reported Mayor Shepherd had reached out to COG (Council of Government) members and several cities had already expressed an interest in providing representatives to serve on the planning committee and Davis County had expressed a willingness to provide sponsorship.

Mayor Shepherd arrived at 6:20 p.m.

Councilmember Bush inquired how the race could potentially impact the police department. Mr. Allen emphasized Cotopaxi would shut down its app during the overnight hours to encourage participants to take a break for necessary rest. A discussion took place regarding the benefits to the City and whether Clearfield could host and customize the event. Mayor Shepherd emphasized the race was designed to be fun and friendly and build camaraderie amongst the teams.

Councilmember Young indicated he wasn't necessarily clear regarding what would be expected for the City's participation. Mr. Allen responded the City would be the "partner" community which required sponsorship. Councilmember Phipps pointed out the exposure of the City would be a great benefit and a discussion took place regarding the possible race.

Mr. Allen announced the City would need additional sponsorships for the Fourth of July festivities because of the costs associated with the Alex Boye concert on Monday and explained how that concert would be beneficial not only to the City but as part of the Cotopaxi festival as well as offering exposure for HAFB (Hill Air Force Base).

Mayor Shepherd explained how the Cotopaxi Questival would take place prior to the beginning of the race and highlighted some of those activities. Mayor Shepherd emphasized Davis County would like to possibly promote the event in conjunction with the HAFB Air Show and the Tour of Utah. He suggested one or more of the challenges could potentially benefit the Air Force Association (AFA). He expressed his opinion it would be great marketing for the City.

Mr. Allen indicated the event would probably require amending of the budget for the expenditure associated with the Fourth of July activities. He stated the additional activity would most likely require not only a committee for the Fourth of July but separate committee for the Questival that would be open to other participants other than just City staff.

Councilmember Benson asked about the We've Got Talent event for Monday and a discussion took place. It was determined she should visit with Marliss Scott, Special Events, about eliminating semi-finals. The suggestion was to have auditions and the competition on Monday.

Councilmember Bush suggested inviting a patriotic speaker which could take place at Bicentennial Park on Sunday evening. Councilmember Phipps added the Community Band could participate in that event with patriotic songs. Councilmember Benson mentioned the Community Choir could also participate. Mayor Shepherd requested Councilmember Bush take the lead on this non-denominational service.

The meeting adjourned at 6:40 p.m.

**APPROVED AND ADOPTED  
This 9<sup>th</sup> day of February, 2016**

**/s/Mark R. Shepherd, Mayor**

**ATTEST:**

**/s/Nancy R. Dean, City Recorder**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, January 12, 2016.

/s/Nancy R. Dean, City Recorder