

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
November 14, 2017 – POLICY SESSION

*Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

Executive Conference Room  
55 South State Street  
Third Floor  
Clearfield, Utah

**6:00 P.M. CDRA WORK SESSION**

Discussion on Better City's Implementation for the Mabey Place Redevelopment Plan Agreement

**\*\*ADJOURN AS THE CDRA AND IMMEDIATELY RECONVENE  
AS THE CITY COUNCIL IN A WORK SESSION\*\***

**CITY COUNCIL WORK SESSION**

Discussion on a Request by King Storage LLC to Amend the City's General Plan from Commercial to Residential for Property Located at Approximately 1240 West 300 North (TIN: 14-065-0120)

Discussion on a Request by King Storage LLC to Rezone Property Located at Approximately 1240 West 300 North (TIN: 14-065-0120) from Commercial (C-2) to Residential (R-3)

*(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

OPENING CEREMONY:

APPROVAL OF MINUTES:

Mayor Shepherd

Councilmember Young

September 12, 2017 – Work Session

September 19, 2017 – Work Session

September 26, 2017 – Work Session

October 17, 2017 – Work Session

October 24, 2017 – Policy Session

**PRESENTATION:**

1. **CERT (COMMUNITY EMERGENCY RESPONSE TEAM) GRADUATION**

**BACKGROUND:** The City recently provided CERT training to some residents interested in providing aid to their neighborhoods and the community in the event of an emergency. Upon

completion of the required training a graduation ceremony took place. The City would like to recognize their efforts in completing the training.

***SCHEDULED ITEMS:***

2. OPEN COMMENT PERIOD

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at [nancy.dean@clearfieldcity.org](mailto:nancy.dean@clearfieldcity.org).

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

Comments pertaining to an agenda item that includes a public hearing or public input should be given as that item is being discussed during the meeting.

3. CONSIDER APPROVAL OF ORDINANCE 2017-18 AMENDING THE CLEARFIELD CITY CODE, TITLE 7 – MOTOR VEHICLES AND TRAFFIC SAFETY BY AMENDING CHAPTER 1 AND CHAPTER 2, AND ENACTING CHAPTERS 3 THROUGH 5

BACKGROUND: Title 7 of the Clearfield City Code needed to be amended to eliminate outdated sections, add clarifying language, and add a number of new requirements specific to motor vehicles and traffic safety including the regulation of parking throughout the City.

RECOMMENDATION: Approve Ordinance 2017-18 amending the Clearfield City Code, Title 7 – Motor Vehicles and Traffic Safety by amending Chapter 1 and Chapter 2, and enacting Chapters 3 through 5, and authorize the Mayor’s signature to any necessary documents.

4. CONSIDER APPROVAL OF ORDINANCE 2017-17 AMENDING THE CLEARFIELD CITY CODE, TITLE 1 – BY ENACTING CHAPTER 15 – CIVIL INFRACTION HEARINGS

BACKGROUND: The amendments to Title 7 of the Clearfield City Code included the enactment of selected parking regulations being deemed civil infractions. The proposed enactment of Title 1, Chapter 15 provides for the creation of the Civil Infraction Hearing Examiner to ensure due process in the enforcement of selected parking violations.

RECOMMENDATION: Approve Ordinance 2017-17 amending the Clearfield City Code, Title 1 – by enacting Chapter 15 – Civil Infraction Hearings, and authorize the Mayor’s signature to any necessary documents.

5. CONSIDER APPROVAL OF ORDINANCE 2017-19 AMENDING THE CONSOLIDATED FEE SCHEDULE ENACTING ONLINE TRAFFIC SCHOOL TUITION AND FEES FOR UNAUTHORIZED USE OF STREETS

BACKGROUND: Staff is recommending amendments to the City's Consolidated Fee Schedule as the result of the anticipated implementation of an Online Traffic School Program, as well as the future civil enforcement of selected parking violations.

RECOMMENDATION: Approve Ordinance 2017-19 amending the Consolidated Fee Schedule enacting Online Traffic School tuition and fees for unauthorized use of streets and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE OPTION AND LEASE AGREEMENT WITH VERTICAL BRIDGE DEVELOPMENT, LLC FOR LEASING APPROXIMATELY 2,000 SQUARE FEET IN THE SOUTH EAST CORNER OF STEED PARK FOR THE ERECTION OF A COMMUNICATIONS TOWER

BACKGROUND: Vertical Bridge contacted the City about leasing space at Steed Park for the construction of a communications tower. Staff negotiated a contract for the option and lease of the property. The proposed option and lease agreement was discussed during a work session on September 12, 2017.

RECOMMENDATION: Approve the Option and Lease Agreement with Vertical Bridge Development, LLC for leasing approximately 2,000 square feet in the south east corner of Steed Park for the erection of a communications tower and authorize the Mayor's signature to any necessary documents.

7. CANVASS THE RESULTS OF THE MUNICIPAL GENERAL ELECTION HELD ON NOVEMBER 7, 2017

BACKGROUND: State Law requires the governing body verify the results of the General Election, which was held on Tuesday, November 7, 2017.

RECOMMENDATION: Verify the official General Election results and authorize the City Recorder to report those results to the Lieutenant Governor's office.

8. FINANCIAL UPDATE

**COMMUNICATION ITEMS:**

Mayor's Report  
City Council Reports  
City Manager's Report  
Staff Reports

**\*\*ADJOURN AS THE CITY COUNCIL\*\***

Dated this 8<sup>th</sup> day of November, 2017.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.