

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
September 26, 2017 – POLICY SESSION

*Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

Executive Conference Room  
55 South State Street  
Third Floor  
Clearfield, Utah

**6:30 P.M. WORK SESSION**

Discussion on Community Development Block Grant (CDBG) Vacant Lot Purchase for a Home Construction Project on the Property Located at Approximately 932 East 450 South

*(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Bush

APPROVAL OF MINUTES:

September 12, 2017 – Policy Session

**PUBLIC HEARINGS:**

1. **PUBLIC HEARING (RESET ANEW FROM AUGUST 8, 2017) TO RECEIVE PUBLIC COMMENT ON THE REQUEST BY SUNSET CITY TO BE ANNEXED INTO THE NORTH DAVIS FIRE DISTRICT BOUNDARIES**

**BACKGROUND:** On May 16, 2017, the Sunset City Council petitioned the North Davis Fire District (NDFD) for annexation into the District's service area for fire protection and emergency medical services. The NDFD subsequently passed a resolution requesting Clearfield City take all necessary and appropriate action to annex Sunset City and all real property within its corporate limits into the NDFD. The Clearfield City Council acts as the Governing Body for the North Davis Fire District and as such must initiate the process on behalf of NDFD.

Due to the statutorily required notice provisions as outlined in Utah State Code, the public hearing was reset anew from August 8, 2017. The Clearfield City Council adopted Resolution 2017R-10 stating its intent to annex Sunset City into the NDFD boundaries on August 8, 2017 and have met all noticing requirements.

Subsequently, registered voters from Sunset City garnered enough signatures referring the change in its ordinance regarding the structure of its fire department to the voters. Sunset City will need to call a special election and the date for that election has not yet been determined.

RECOMMENDATION: Acknowledge that the City is aware that there is a petition from a number of Sunset City registered voters regarding the structure of its fire department and point out that receiving public comment is a statutory requirement for a potential future annexation, and thus proceed to receive public comment.

2. PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE FISCAL YEAR 2017/2018 BUDGET

BACKGROUND: Staff has identified expenditures necessary for City operations which were not included in its current budget. Rich Knapp, Finance Manager, has prepared some proposed amendments for the 2017/2018 fiscal year budget. State law requires a public hearing before the City Council approves amendments to the City budget.

RECOMMENDATION: Receive public comment.

***SCHEDULED ITEMS:***

3. OPEN COMMENT PERIOD

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at [nancy.dean@clearfieldcity.org](mailto:nancy.dean@clearfieldcity.org).

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

Comments pertaining to an agenda item that includes a public hearing or public input should be given as that item is being discussed during the meeting.

4. CONSIDER APPROVAL OF RESOLUTION 2017R-16 ADOPTING AMENDMENTS TO THE 2017/2018 FISCAL YEAR BUDGET

RECOMMENDATION: Approve Resolution 2017R-16 adopting amendments to the 2017/2018 fiscal year budget and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF CLEARFIELD CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR PROGRAM YEAR JULY 1, 2016 TO JUNE 30, 2017

BACKGROUND: The City Council received a copy of the 2016/2017 Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER). The public was given the opportunity to review the plan in the Community Development Department from September 1, 2017 to September 18, 2017. To date, no public comments have been received.

RECOMMENDATION: Approve Clearfield City's Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report for program year July 1, 2016 to June 30, 2017 and authorize the Mayor's signature to any necessary documents.

***COMMUNICATION ITEMS:***

Mayor's Report  
City Council Reports  
City Manager's Report  
Staff Reports

***\*\*ADJOURN AS THE CITY COUNCIL\*\****

Dated this 21<sup>st</sup> day of September, 2017.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.