

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
August 28, 2018

*(This meeting was held during the regularly scheduled City Council Meeting.)*

|                |                 |                                |
|----------------|-----------------|--------------------------------|
| PRESIDING:     | Kent Bush       | Chair                          |
| PRESENT:       | Nike Peterson   | Director                       |
|                | Vern Phipps     | Director                       |
|                | Tim Roper       | Director                       |
|                | Mark Shepherd   | Director                       |
|                | Karece Thompson | Director                       |
| STAFF PRESENT: | JJ Allen        | City Manager                   |
|                | Summer Palmer   | Assistant City Manager         |
|                | Stuart Williams | City Attorney                  |
|                | Greg Krusi      | Police Chief                   |
|                | Scott Hodge     | Public Works Director          |
|                | Eric Howes      | Community Services Director    |
|                | Spencer Brimley | Community Development Director |
|                | Brad McIlrath   | Senior Planner                 |
|                | Rich Knapp      | Finance Manager                |
|                | Trevor Cahoon   | Communications Coordinator     |
|                | Nancy Dean      | City Recorder                  |
|                | Wendy Page      | Deputy Recorder                |

VISITORS: Lamont Hampton – Open Doors, Bob Bercher, Boy Scout Troop 386, Kevin Porter, Jerry Preston, Bryce Thurgood, Shellie Ferry, Brady Jugler – Planning Commission Chair, Donovan Gilliland

Chair Bush called the meeting to order at 8:08 p.m.

APPROVAL OF THE MINUTES FROM THE JUNE 19, 2018 WORK SESSION AND THE JUNE 26, 2018 POLICY SESSION

**Director Phipps moved to approve the minutes from the June 19, 2018 work session and the June 26, 2018 policy session, as written, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

APPROVAL OF RESOLUTION 2018R-03 DESIGNATING THE PROPOSED LIFETIME PRODUCTS COMMUNITY REINVESTMENT PROJECT AREA (CRA), AUTHORIZING THE PREPARATION OF A DRAFT COMMUNITY REINVESTMENT PROJECT AREA PLAN AND BUDGET, AND AUTHORIZING AND DIRECTING ALL NECESSARY ACTION BY THE AGENCY CONSULTANTS, STAFF AND COUNSEL

Summer Palmer, Assistant City Manager, stated the item was discussed earlier during the work session. She explained if the Council approved the resolution, the City could move forward with plan and budget preparation for a new Community Reinvestment Area (CRA) allowing Lifetime Products to stay and build a distribution center in Clearfield.

**Director Shepherd moved to approve Resolution 2018R-03 designating the proposed Lifetime Products Community Reinvestment Project Area (CRA), authorizing the preparation of a draft Community Reinvestment Project Area Plan and budget, and authorizing and directing all necessary actions by the agency consultants, staff, and counsel; and authorize the Chair's signature to any necessary documents, seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

There being no further business to come before the Board, **Director Shepherd moved to adjourn at 8:11 p.m., seconded by Director Thompson. The motion carried upon the following vote: Voting AYE: Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

*\*\*The City Council policy session minutes are in a separate location.\*\**

**APPROVED AND ADOPTED  
This 9<sup>th</sup> day of October, 2018**

**/s/Kent Bush, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, August 28, 2018.

/s/Nancy R. Dean, City Recorder