

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
February 13, 2018 – POLICY SESSION  
*Revised: February 12, 2018*

*Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

OPENING CEREMONY:

APPROVAL OF MINUTES:

Mayor Shepherd

Councilmember Thompson

November 28, 2017 – Work Session

December 5, 2017 – Work Session

January 9, 2018 – Policy Session

January 23, 2018 – Policy Session

**SCHEDULED ITEMS:**

1. **OPEN COMMENT PERIOD**

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at [nancy.dean@clearfieldcity.org](mailto:nancy.dean@clearfieldcity.org).

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

Comments pertaining to an agenda item that includes a public hearing or public input should be given as that item is being discussed during the meeting.

2. **CONSIDER APPROVAL OF AND CONSENT TO THE MAYOR'S PROPOSED APPOINTMENTS OF INDIVIDUALS TO THE PLANNING COMMISSION**

**BACKGROUND:** Ron Jones and Steve Parkinson recently resigned as members of the Planning Commission creating vacancies for two regular members. Karece Thompson was serving as an alternate member; however, after the 2017 municipal election is now serving on the City Council creating a vacancy for an alternate position. Mayor Shepherd and the City Council conducted interviews for the Planning Commission vacancies during work session on January 23, 2018. Mayor Shepherd recommends appointing Mallory Call, alternate member, and Levi Lloyd to fill the regular member vacancies and Nicole Bigelow and Ruth Jones to serve as alternate members.

RECOMMENDATION: Approve and consent to the Mayor's appointment of Mallory Call as a regular member of the Planning Commission with a term expiring in February 2023; Levi Lloyd as a regular member of the Planning Commission with a term expiring in February 2020; Nicole Bigelow as an alternate member of the Planning Commission with a term expiring February 2023; and Ruth Jones as an alternate member of the Planning Commission with a term expiring February 2022; and authorize the Mayor's signature to any necessary documents.

3. APPROVE THE APPOINTMENT OF SUMMER PALMER AS THE ASSISTANT CITY MANAGER
4. APPROVE THE APPOINTMENT OF SPENCER BRIMLEY AS THE COMMUNITY DEVELOPMENT DIRECTOR
5. FINANCIAL UPDATE

**COMMUNICATION ITEMS:**

Mayor's Report  
City Council Reports  
City Manager's Report  
Staff Reports

**\*\*ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)\*\***

COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AGENDA

**SCHEDULED ITEMS:**

1. ELECT THE VICE-CHAIR FOR THE CLEARFIELD DEVELOPMENT AND RENEWAL AGENCY (CDRA)

**\*\*CDRA ADJOURN\*\***

Dated this 12<sup>th</sup> day of February, 2018.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.