Mayor Shepherd called the meeting to order at 7:01 p.m.

Mayor Shepherd informed the audience that if they would like to comment during the Public Hearing or Open Comment Period there were forms to fill out by the door.

Councilmember Bush led the opening ceremonies.

APPROVAL OF THE MINUTES FROM THE JANUARY 9, 2018 WORK SESSION AND THE FEBRUARY 13, 2018 POLICY SESSION

Councilmember Phipps requested to have the February 13, 2018 policy session minutes amended from “Councilmember Phipps expressed his support of Mr. Allen and this new responsibility to staff the City with individuals which would best meet the needs of the City” to “Councilmember Phipps expressed his support of Mr. Allen’s appointment as it was now his responsibility to staff the City with individuals which would best meet the needs of the City.”

Councilmember Roper moved to approve the minutes from the January 9, 2018 work session, as written, and the February 13, 2018 policy session, as amended, seconded by
Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Thompson. Voting NO – None.


Mayor Shepherd opened the public hearing at 7:04 p.m.

Mayor Shepherd asked for public comments.

There were no public comments.

Councilmember Bush moved to close the public hearing at 7:05 p.m. seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Thompson. Voting NO – None.

OPEN COMMENT PERIOD

There were no public comments.

COMMUNICATION ITEMS

Mayor Shepherd – announced his acceptance into the Alliance of Defense Communities Leadership program.

Councilmember Bush – attended the Wasatch Front Regional Council (WFRC) semi-annual meeting on February 26, 2018. He indicated the focus was vision planning for Wasatch Choice 2050 in which transportation and land use were discussed with local officials to help formulate plans for the future.

Councilmember Peterson – nothing to report.

Councilmember Phipps – announced Wasatch Integrated should begin the transfer station construction during the late spring or early summer of 2018. He explained the Board’s goal was to minimize landfilling things and recycle as much as possible.

Councilmember Roper – spoke at a recent CIRCLES meeting about getting involved by voting and getting to know the local officials.

Councilmember Thompson – participated on a panel with the Emerging Leaders Institute and received many questions about Clearfield. He expressed his appreciation for the support and information he received as a member of the City Council and shared his love for the City.

STAFF REPORTS

JJ Allen, City Manager
1. Expressed appreciation for the feedback from Council after the apartment tours on February 20, 2018. He indicated staff was able to share the feedback with the property owner which was helpful. Councilmember Bush commented he sat with Hill Air Force Base representatives at the WFRC meeting
and understood office space was needed off base but in close proximity for over 400 new employees. He requested the developer be advised of the need for office space as commercial development was being considered for the property along SR-193 and Legend Hills.

2. Reported staff budget meetings were underway and Council would be presented with the tentative draft budget at its meeting planned for March 27, 2018.

3. Announced Donna Russell’s retirement and extended an invitation to attend her retirement party which would be held on March 1, 2018 in the collaborative work space at 2:00 p.m.

Nancy Dean, City Recorder – reported information had been sent by email about the Utah League of Cities and Towns conference in St. George and requested to know those planning to attend so registrations could be completed. She reviewed the Council’s schedule:

- Work Session on March 6, 2018 would be an open house meeting at the Clearfield Aquatic Center. She encouraged the Mayor and Council to like or share the Facebook Event that Trevor Cahoon, Communications Coordinator, was creating for the meeting announcement.
- Policy Session on March 13, 2018
- Work Session on March 20, 2018
- Policy Session on March 27, 2018

Councilmember Bush moved to adjourn the policy session and reconvene in work session at 7:12 p.m., seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE: Councilmembers Bush, Peterson, Phipps, Roper, and Thompson. Voting NO – None.

APPROVED AND ADOPTED
This 13th day of March, 2018

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, February 27, 2018.

/s/Nancy R. Dean, City Recorder