

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
January 23, 2018 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Planning Commission Interviews

Discussion on the Planning Commission Appointments

Discussion on the Energy Performance Contract Phase II

Discussion on the PARAT (Parks, Art, Recreation, Aquatics and Trails) Tax Master Plan

Discussion on Community Development Block Grant (CDBG) Funding and Programming

(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Roper

SCHEDULED ITEMS:

1. **OPEN COMMENT PERIOD**

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at nancy.dean@clearfieldcity.org.

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

Comments pertaining to an agenda item that includes a public hearing or public input should be given as that item is being discussed during the meeting.

2. CONSIDER APPROVAL OF THE AWARD OF PROPOSAL FOR CREATION OF THE CLEARFIELD STATION AREA PLAN TO THE IBI GROUP

BACKGROUND: The City received four proposals in response to its Request for Proposals (RFP) for the creation of the Clearfield Station Area Plan. The proposals were evaluated by staff from the City and Utah Transit Authority (UTA). After careful review, the proposal from IBI Group received the highest score. The proposal includes a fee of \$80,000. The cost will be shared equally between the City and UTA. IBI anticipates completing the Station Area Plan during the summer of 2018.

RECOMMENDATION: Approve the award of proposal for the creation of the Clearfield Station Area Plan to the IBI Group and authorize the Mayor's signature to any necessary documents.

3. CONSIDER APPROVAL OF THE UNION PACIFIC RAILROAD PIPELINE CROSSING AGREEMENT FOR THE FREEPORT H STREET STORM SEWER IMPROVEMENT PROJECT PHASE 1 FROM 3RD STREET TO 5TH STREET

BACKGROUND: A portion of the project to upgrade the storm sewer pipeline on H Street from 3rd Street to 5th Street within the Freeport Center requires replacement of the storm drain pipeline under the railroad tracks owned by the Union Pacific Railroad Company. The City is required to enter into a Pipeline Crossing Agreement with the Union Pacific Railroad Company in order to do any work within or under the railroad right-of-way. The agreement outlines the terms and conditions for which the City and its contractors must adhere while working within the railroad right-of-way.

RECOMMENDATION: Approve the Union Pacific Pipeline Crossing Agreement for the Freeport H Street Storm Sewer Improvement Project Phase 1 from 3rd Street to 5th Street and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF THE AWARD OF BID FOR THE PACIFIC STREET ROADWAY IMPROVEMENT PROJECT TO ADVANCED PAVING AND CONSTRUCTION

BACKGROUND: The City received bids from eight contractors to make the roadway improvements on Pacific Street from 300 North to 50 North. The work will include the removal of the existing asphalt and roadbase; installing new concrete curb and gutter on the east side; curb, gutter, and sidewalk on the west side from 249 North to 300 North; and installing new roadbase, eight inches thick with new 3-inch thick asphalt pavement from 300 North to 50 North. The City Engineer has recommended awarding the bid to the low bidder which was Advanced Paving and Construction.

RECOMMENDATION: Approve the award of bid for the Pacific Street Roadway Improvement Project to Advanced Paving and Construction for the bid amount of \$299,924.75; approve funding for the amount of \$299,924.75, with contingency and engineering cost of \$78,085.25, for a total project cost of \$378,000; and authorize the Mayor's signature to any necessary documents.

5. MAYORAL APPOINTMENTS

BACKGROUND: Due to the results of the 2017 Municipal Election it is necessary to adjust assignments to various boards and commissions for members of the City Council.

RECOMMENDATION: Approve and Consent to the Mayor's appointments and authorize his signature to any necessary documents.

6. CONSIDER APPROVAL OF RESOLUTION 2018R-01 REAPPOINTING VERN PHIPPS AS CLEARFIELD CITY'S REPRESENTATIVE ON THE ADMINISTRATIVE CONTROL BOARD FOR WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

BACKGROUND: Clearfield City is a member of the Wasatch Integrated Waste Management District. Each member city of the District appoints one member to the Administrative Control Board. Councilmember Phipps has been serving as the City's representative on the Board and his current term has expired. Mayor Shepherd recommends reappointing him for a new term.

RECOMMENDATION: Approve Resolution 2018R-01 reappointing Councilmember Vern Phipps as Clearfield City's representative on the Administrative Control Board of Wasatch Integrated Waste Management District and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF RESOLUTION 2018R-02 APPOINTING KARECE THOMPSON AS CLEARFIELD CITY'S REPRESENTATIVE ON THE MOSQUITO ABATEMENT DISTRICT – DAVIS COUNTY BOARD

BACKGROUND: Due to the results of the 2017 Municipal Election it is necessary to appoint a new representative to the Mosquito Abatement District – Davis County Board. Mayor Shepherd recommends Councilmember Karece Thompson be appointed as the City's representative to serve on the Mosquito Abatement District – Davis County Board.

RECOMMENDATION: Approve Resolution 2018R-02 appointing Councilmember Karece Thompson as Clearfield City's representative on the Mosquito Abatement District – Davis County Board and authorize the Mayor's signature to any necessary documents.

8. APPOINT JJ ALLEN AS THE CLEARFIELD CITY MANAGER EFFECTIVE FEBRUARY 3, 2018

COMMUNICATION ITEMS:

Mayor's Report
City Council Reports
City Manager's Report
Staff Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)****

COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AGENDA

SCHEDULED ITEMS:

1. ELECT THE CHAIR AND VICE-CHAIR FOR THE CLEARFIELD DEVELOPMENT AND RENEWAL AGENCY (CDRA)

BACKGROUND: The Bylaws adopted by the Clearfield Development and Renewal Agency (CDRA) specify the Board elect the chair and vice-chair.

RECOMMENDATION: Elect the chair and vice-chair for the Clearfield Development and Renewal Agency (CDRA) and authorize the Chair's signature to any necessary documents.

2. CONSIDER APPROVAL OF THE MINUTES FROM THE DECEMBER 12, 2017 POLICY SESSION

*****ADJOURN AS THE CDRA*****

Dated this 17th day of January, 2018.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.