

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
6:00 P.M. WORK SESSION  
June 19, 2018

*(This meeting was held during the regularly scheduled City Council Work Session.)*

PRESIDING:	Kent Bush	Chair
PRESENT:	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Karece Thompson	Director
EXCUSED:	Mark Shepherd	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Kamilla Schultz	Engineer
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Spencer Brimley	Community Development Director
	Brad McIlrath	Senior Planner
	Rich Knapp	Finance Manager
	Lee Naylor	Accountant
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Jared Hadley, Geoff Sorenson, Samantha Sorensen, Ruth Kjar

Chair Bush called the meeting to order at 8:27 p.m.

DISCUSSION ON AMENDMENTS TO THE FISCAL YEAR 2017/2018 BUDGET

Rich Knapp, Finance Manager, explained there were two items where budget amendments were necessary prior to the end of the fiscal year. He stated the increment received from the Economic Development Area (EDA) 3 was \$217,000; consequently, ATK qualified for 82 percent of the increment value. He noted the first proposed amendment was \$180,000 to adjust for the EDA 3 developer increment expenditure and revenue from increased tax increment.

Mr. Knapp indicated the second proposed amendment resulted from a loan the CDRA had from the Enterprise Funds about 15 years ago for approximately \$1,000,000. He acknowledged the CDRA was charged interest from the funds on the loan at the same rate as the funds received in

reserve. He noted the interest rate had increased over the years and the increase was under budgeted; consequently, the amendment would reflect the increase of \$14,000 to cover the debt service interest and be transferred to the Enterprise Funds.

**Director Peterson moved to adjourn at 8:30 p.m., seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, and Thompson. Voting NO – None.** Director Shepherd was not present for the vote.

*\*\*The City Council work session minutes are in a separate location.\*\**

**APPROVED AND ADOPTED  
This 28<sup>h</sup> day of August, 2018**

**/s/Kent Bush, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, June 19, 2018.

/s/Nancy R. Dean, City Recorder