

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION
May 8, 2018

(This meeting was held during the regularly scheduled City Council Meeting.)

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| PRESIDING: | Kent Bush | Chair |
| PRESENT: | Vern Phipps | Director |
| | Tim Roper | Director |
| | Mark Shepherd | Director |
| | Karece Thompson | Director |
| EXCUSED: | Nike Peterson | Director |
| STAFF PRESENT: | JJ Allen | City Manager |
| | Summer Palmer | Assistant City Manager |
| | Stuart Williams | City Attorney |
| | Greg Krusi | Police Chief |
| | Eric Howes | Community Services Director |
| | Curtis Dickson | Community Services Deputy Dir. |
| | Spencer Brimley | Community Development Director |
| | Brad McIlrath | Senior Planner |
| | Lee Naylor | Accountant |
| | Trevor Cahoon | Communications Coordinator |
| | Nancy Dean | City Recorder |
| | Wendy Page | Deputy Recorder |

VISITORS: Bob Bercher, Ruth Kjar, Daniel Hansen, Michael Dyer, Levi Cook, Jason Felix, Mason Gardner, Matthew Villatoro, Kathryn Murray

Chair Bush called the meeting to order at 7:35 p.m.

APPROVAL OF THE MINUTES FROM APRIL 10, 2018 POLICY SESSION

Director Roper moved to approve the minutes from the April 10, 2018 policy session, as written, seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Phipps, Roper, Shepherd and Thompson. Voting NO – None. Director Peterson was not present for the vote.

APPROVAL OF THE CDRA TENTATIVE BUDGET FOR FISCAL YEAR 2018/2019 AND SET A PUBLIC HEARING FOR JUNE 12, 2018 TO RECEIVE PUBLIC INPUT ON THE BUDGET

JJ Allen, City Manager, summarized the CDRA budget which included revenues totaling about \$2,235,732 with the main source of funding from tax increment revenue which totaled

\$2,200,733 and the remainder would be mostly from interest earnings. He noted the CDRA expenditures included about \$772,000 dedicated to re-payment of the Sales Tax Revenue Bonds which funded construction of the Clearfield Aquatic and Fitness Center. He continued around \$200,000 would be transferred to the City's General Fund for administration of the CDRA. Mr. Allen mentioned there were only two incentive payments scheduled to be paid in Fiscal Year 2019 (FY19). He acknowledged one payment would be made to ATK in accordance with the agreement for job creation in conjunction with expanding its operations and was estimated to be about \$759,000. He indicated the other incentive would be paid for the City Centre project and the tax increment estimated for that project was about \$40,000. Mr. Allen asked if there were any additional questions.

Director Shepherd moved to adopt the CDRA tentative budget for fiscal year 2018/2019 and set a public hearing on the budget for June 12, 2018 at 7:00 p.m., seconded by Director Roper. The motion carried upon the following vote: Voting AYE: Directors Phipps, Roper, Shepherd, and Thompson. Voting NO – None. Director Peterson was not present for the vote.

There being no further business to come before the Board, **Director Shepherd moved to adjourn as the CDRA and reconvene as the City Council in work session at 7:38 p.m., seconded by Director Thompson. The motion carried upon the following vote: Voting AYE: Directors Phipps, Roper, Shepherd, and Thompson. Voting NO – None.** Director Peterson was not present for the vote.

The City Council policy session minutes are in a separate location.

**APPROVED AND ADOPTED
This 22nd day of May, 2018**

/s/Kent Bush, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, May 8, 2018.

/s/Nancy R. Dean, City Recorder