

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
November 13, 2018 – WORK SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

G4CE
1400 East 700 South
Clearfield, Utah

11:00 A.M. WORK SESSION
Tour of G4CE Located at 1400 East 700 South

Dated this 9th day of November, 2018.

/s/Nancy R. Dean, City Recorder

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CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
November 13, 2018 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. CITY COUNCIL WORK SESSION

Discussion on Addendum 1 to the Interlocal Agreement for School Resource Officers with the Board of Education of Davis School District

Discussion on Amendments to the City's Consolidated Fee Schedule Deleting the Combined Site Plan Review/Conditional Use Permit Fee and Enacting a Fee for Downtown Clearfield Form-Based Code Site Plan Review

Discussion on the Bid Award for the HAWK Pedestrian Crosswalk at 300 North Street and Rail Trail

Discussion on the Bid Award for the Freeport Pump House Remodel Project

Discussion on Amendments to Title 9, Chapter 2 – Water and Sewer, Backflow and Cross-Connections in the City Code

Discussion on a Request to Rezone Properties located at Approximately 320, 340, and 360 West Antelope Drive (TINs: 12-787-0003, 12-787-0002, 12-787-0001) from M-1 (Manufacturing) to C-2 (Commercial)

Discussion on Larsen Commercial Subdivision, Lot 2, Second Amendment Subdivision Plat located at approximately 325 West Antelope Drive (TIN: 12-809-0001)

Discussion on Amendments to the West Square Subdivision Plat located at approximately 875 South Depot Street (TIN: 12-850-0001)

Review of the City's Moderate Income Housing Plan

Quarterly Communications Report

****ADJOURN AS THE CITY COUNCIL AND IMMEDIATELY RECONVENE
AS THE CDRA IN A WORK SESSION ****

CDRA WORK SESSION

Discussion on the Property Swap Agreement with Davis County for the Relocation of the North Library Branch

(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Bush

APPROVAL OF MINUTES:

August 23, 2018 – Work Session

October 9, 2018 – Policy Session

October 23, 2018 – Policy Session

SCHEDULED ITEMS:

1. **OPEN COMMENT PERIOD**

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at nancy.dean@clearfieldcity.org.

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

Comments pertaining to an agenda item that includes a public hearing or public input should be given as that item is being discussed during the meeting.

2. **CONSIDER APPROVAL OF RESOLUTION 2018R-14 AUTHORIZING
ADDENDUM 1 TO THE INTERLOCAL AGREEMENT WITH THE BOARD OF
EDUCATION OF DAVIS SCHOOL DISTRICT FOR SCHOOL RESOURCE
OFFICERS**

BACKGROUND: The City entered into an Interlocal Agreement for School Resource Officers with the Board of Education of Davis School District in 2016. This first addendum to modify the agreement will allow resource officers from the Clearfield police department limited, cost free, live access to the closed caption security cameras at the schools in times of emergencies.

RECOMMENDATION: Approve Resolution 2018R-14 authorizing Addendum 1 to the Interlocal Agreement with the Board of Education of Davis School District for School Resource Officers, and authorize the Mayor's signature to any necessary documents.

3. CONSIDER APPROVAL OF RESOLUTION 2018R-15 AUTHORIZING THE DEVELOPMENT AGREEMENT WITH SYRACUSE CITY TO MAKE MODIFICATIONS TO CERTAIN LANDSCAPING REQUIREMENTS FOR LAND LOCATED AT APPROXIMATELY 700 WEST F STREET AND THE WESTERN PART OF PARCEL NUMBER 12-065-0050

BACKGROUND: Syracuse was granted a zone change to facilitate the construction of two new water towers. Clearfield City Code requires 15 percent landscaping and installation of shrubs and trees and such requirement is burdensome for the purpose intended for the development because the site will be closed to the public and used for water storage purposes. Clearfield City Code allows modifications to the requirement through a development agreement.

RECOMMENDATION: Approve Resolution 2018R-15 authorizing the Development Agreement with Syracuse City to make modifications to certain landscaping requirements for land located at approximately 700 West F Street and the western part of parcel number 12-065-0050, and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF ORDINANCE 2018-26 AMENDING THE CONSOLIDATED FEE SCHEDULE BY DELETING THE COMBINED SITE PLAN REVIEW/CONDITIONAL USE PERMIT FEE AND ENACTING A FEE FOR DOWNTOWN CLEARFIELD FORM-BASED CODE SITE PLAN REVIEW

BACKGROUND: The City recently amended its Conditional Use Permit and Site Plan Review Ordinances in order to simplify the Planning Commission's process for applicants. The ordinance deletes the combined Site Plan Review/Conditional Use Permit fee and enacts a fee for Downtown Clearfield Form-Based Code Site Plan Review.

RECOMMENDATION: Approve Ordinance 2018-26 amending the Consolidated Fee Schedule by deleting the Combined Site Plan Review/Conditional Use Permit Fee and enacting a fee for Downtown Clearfield Form-Based Code Site Plan Review, and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF ORDINANCE 2018-25 AMENDING TITLE 9, CHAPTER 2 – WATER AND SEWER, BACKFLOW AND CROSS-CONNECTIONS IN THE CITY CODE

BACKGROUND: The Public Works Department is proposing changes to the City's Backflow and Cross-Connections ordinance to address changes in the names of departments and divisions of the State of Utah and revisions to the State's rules for the Cross-Connection Control Program of Utah. The amendments also include updates to reflect City job description changes and other minor clarifications.

RECOMMENDATION: Approve Ordinance 2018-25 Amending Title 9, Chapter 2 – Water and Sewer, Backflow and Cross-Connections in the City Code and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE AWARD OF BID FOR THE HAWK PEDESTRIAN CROSSWALK AT 300 NORTH STREET AND RAIL TRAIL TO HUNT ELECTRIC INC.

BACKGROUND: The City recently received bids from five contractors to install a High Intensity Activated Crosswalk (HAWK) signal at Barlow Street on 300 North to improve the safety and efficiency for pedestrians seeking to cross 300 North at the Rail Trail. The contractor will install a new overhead HAWK signal at the current pedestrian crosswalk location. The lowest responsible bidder was Hunt Electric Inc. with a bid amount of \$58,505.

RECOMMENDATION: Approve the award of bid for the Hawk Pedestrian Crosswalk at 300 North Street and Rail Trail to Hunt Electric Inc. with the bid amount of \$58,505, approve funding for the bid amount of \$58,505 with contingency and engineering costs of \$21,171 for a total project cost of \$79,676; and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF THE AWARD OF BID FOR THE FREEPORT PUMP HOUSE REMODEL PROJECT TO SAUNDERS CONSTRUCTION

BACKGROUND: The City recently received bids from seven contractors to remodel the Water Pump House located in the Freeport Center. The lowest responsible bid was received from Saunders Construction with the bid amount of \$223,076.

RECOMMENDATION: Approve the award of bid for the Freeport Pump House Remodel Project to Saunders Construction with the bid amount of \$223,076, approve funding for the bid amount of \$223,076 with contingency and engineering costs of \$102,000 for a total project cost of \$325,076; and authorize the Mayor's signature to any necessary documents.

8. FINANCIAL UPDATE ON THE 2018/2019 FISCAL YEAR BUDGET

COMMUNICATION ITEMS:

Mayor's Report
City Council Reports
City Manager's Report
Staff Reports

****ADJOURN AS THE CITY COUNCIL****

Dated this 7th day of November, 2018.

/s/Nancy R. Dean, City Recorder

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