

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
October 9, 2018

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Kent Bush	Councilmember
	Nike Peterson	Councilmember
	Vern Phipps	Councilmember
	Tim Roper	Councilmember
	Karece Thompson	Councilmember
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Devin Rogers	Police Lieutenant
	Scott Hodge	Public Works Director
	Eric Howes	Community Services Director
	Spencer Brimley	Community Development Director
	Brad McIlrath	Senior Planner
	Rich Knapp	Finance Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: David Tomczak, Bob Bercher, Don Wood, Brian Slagle – Lifetime Products, Aliza Kennaley, Tera Kennaley

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the audience that if they would like to comment during the Public Hearing or Open Comment Period there were forms to fill out by the door.

Councilmember Roper led the opening ceremonies.

APPROVAL OF THE MINUTES FROM THE AUGUST 14, 2018 WORK SESSION; AUGUST 28, 2018 POLICY SESSION; AUGUST 28, 2018 WORK SESSION; SEPTEMBER 4, 2018 WORK SESSION; SEPTEMBER 11, 2018 POLICY SESSION; AND THE SEPTEMBER 11, 2018 WORK SESSION

Councilmember Phipps moved to approve the August 14, 2018 work session; August 28, 2018 policy session; August 28, 2018 work session; September 4, 2018 work session; September 11, 2018 policy session; and the September 11, 2018 work session; as written, seconded by Councilmember Roper. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Thompson. Voting NO – None.

OPEN COMMENT PERIOD

David Tomczak, resident, stated he had lived in the City for over 20 years and recently needed to call 911 for the first time. He indicated the police response was prompt and he was pleased with how quickly police officers responded to assist. He mentioned there had been a break in at his home and he was dissatisfied with the way the police conducted the investigation and felt more could have been done at the initial scene and afterwards to correctly document the incident and the filing of charges on the suspect. He explained he wanted to bring the case and his dissatisfaction to the attention of the Mayor and Council but had also filed a grievance report with the police department.

Don Wood, resident, commended the great things happening in the City with the new development and expressed his appreciation on behalf of the residents. He expressed his desire to share something important to him and his neighborhood. He provided the Mayor and Council with photos taken earlier in the day of various nuisance violations in and around his neighborhood to provide them with a better understanding of his concerns. Mr. Wood stated the area had undergone deterioration over the past years and there were many concerns which were not being addressed through code enforcement. He mentioned the City was working to help developers and discounting land to revitalize the City which he supported because it was intended to elevate the community; however, he felt additional consideration should be given to code enforcement which in his opinion was just as important. He reviewed the photos which included junk vehicles, clutter and debris, accumulation of weeds and tree limbs, overgrowth of trees and shrubs, stacked tires accumulating water which were hazardous, homes in disrepair for extended periods of time all of which were code violations. He reported nuisances were a concern because it diminished the value of the properties in the neighborhood. He continued the residential aspect of the community was equally important as the commercial and industrial pieces, so he requested consideration be given to promote code enforcement throughout the City. He expressed his appreciation for each of the elected officials and the work they performed.

Mayor Shepherd thanked those who had provided comments and indicated staff was aware of the concerns and working to find solutions.

Councilmember Roper moved to adjourn as the City Council and reconvene as the CDRA in policy session at 7:16 p.m., seconded by Councilmember Thompson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Phipps, Roper, Shepherd and Thompson. Voting NO – None.

The minutes for the CDRA meeting are kept in a separate location.

The meeting reconvened at 7:50 p.m.

APPROVAL OF ORDINANCE 2018-18 ADOPTING AN OFFICIAL PLAN FOR THE LIFETIME PRODUCTS COMMUNITY REINVESTMENT PROJECT AREA, AS APPROVED BY THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AND DIRECTING THAT NOTICE OF THE ADOPTION BE GIVEN AS REQUIRED BY STATUTE

Mayor Shepherd explained the Community Development and Renewal Agency (CDRA) approved the adoption of the Project Area Plan for the Lifetime Products Community Reinvestment Project Area (CRA). He noted the City Council needed to consider approval of the Official Project Area Plan and, if approved, direct that notice of the adoption be given as required by State Statute. He asked if there were any additional questions or concerns.

Councilmember Phipps moved to approve Ordinance 2018-18 adopting an Official Plan for the Lifetime Products Community Reinvestment Project Area, as approved by the CDRA, and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper, and Thompson. Voting NO – None.

Councilmember Phipps moved to adjourn as the City Council and reconvene as the CDRA in policy session at 7:51 p.m., seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Phipps, Roper, Shepherd and Thompson. Voting NO – None.

The minutes for the CDRA meeting are kept in a separate location.

The meeting reconvened at 7:53 p.m.

APPROVAL OF ORDINANCE 2018-19 ADOPTING AN AMENDMENT TO THE OFFICIAL PLAN FOR THE RDA #6 REDEVELOPMENT PROJECT AREA, IF APPROVED BY THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AND DIRECTING THAT NOTICE OF THE ADOPTION BE GIVEN AS REQUIRED BY STATE STATUTE

Mayor Shepherd noted the CDRA Board approved an amendment to the Official Plan for RDA #6 Redevelopment Project Area, and now it was necessary for the City Council as the Land Use Authority to consider its approval.

Councilmember Peterson moved to approve Ordinance 2018-19 adopting an amendment to the Official Plan for the RDA #6 Redevelopment Project Area, and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Thompson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper, and Thompson. Voting NO – None.

COMMUNICATION ITEMS

Mayor Shepherd

1. Announced he would be traveling out of town to meet with the property owners of Lakeside Square on October 11, 2018.
2. Thanked the Police Department for handling the recent problem on the freeway. He also praised dispatch for its efforts during the incident.
3. Mentioned the Fire District Open House was held October 8, 2018, but due to the incident which shut down the freeway it was difficult for many to attend due to the traffic along State Street. He said there would be an open house event in West Point tomorrow.

Councilmember Bush

1. Reported the Utah Leagues of Cities and Towns (ULCT) Annual Convention held in Salt Lake City had been really good. He stated he had enjoyed the classes and served on the nomination committee to pick members of the Board.
2. Attended the Annual Water Conference in New Orleans, Louisiana on September 29 through October 3, 2018 where good information was provided.
3. Joined the Night Out Against Crime Event on September 26, 2018, and the Fire District Open House held on October 8, 2018. He expressed thanks to all those involved in planning these events.

Councilmember Peterson – expressed gratitude to those who planned and carried out the Night Out Against Crime and Fire District Open House events in the City.

Councilmember Phipps

1. Reported receiving good comments about the Night Out Against Crime event held at Steed Park.
2. Reported that Wasatch Integrated would soon begin shredding mattresses and selling them to the plant in Croydon to aid with fueling. He stated a surcharge for mattresses taken to the landfill would be added to compensate for the cost of shredding them.

Councilmember Roper

1. Thanked staff for putting together the community networking lunch meetings.
2. Expressed appreciation to the City's police department for allowing him to go on a ride along which provided a greater eye view and gratitude for all they do especially after the incident last evening.
3. Commended the North Davis Fire District for hosting a community event during its Open House.
4. Planned to participate on a panel during the State Policy Network's Annual Meeting on October 10, 2018.

Councilmember Thompson

1. Attended the ULCT meetings and thought it was a great experience.
2. Commended the Clearfield Police Department for its actions handling the incident on the freeway October 8, 2018.
3. Planned to attend the Mosquito Abatement Conference later in the month. He explained staffing for the District was generally seasonal but there were a few remaining during the interim as the abatement season came to a close.

STAFF REPORTS

JJ Allen, City Manager

1. Thanked the police department for its handling of the incident on the freeway on October 8, 2018.

2. Asked the members of the City Council to let him know if they wanted to attend the Davis County Children's Justice Center Gala.
3. Announced the Open House for the ribbon cutting for the new play toy structure would be held at the Aquatic Center on Friday, October 12, 2018.
4. Reported the Boo-nanza event would be on Saturday, October 20, 2018.
5. Invited all to attend the next Community Networking Luncheon on October 16, 2018.
6. Advised the monthly report was emailed on October 8, 2018. He said there was a note included about "Project Unity," an economic development opportunity for which the City had responded. He mentioned word was received today from EDCUtah that the City had not been chosen for the project which was a disappointment.
7. Attended the ICMA National Conference in Baltimore, Maryland September 23 through 26, 2018 with Summer Palmer, Assistant City Manager. He expressed his appreciation for the support from the Council to attend.

Trevor Cahoon, Communications Coordinator

1. Provided options for the Ribbon Cutting ceremony for the new play toy structure with the possibility of an in water photo opportunity.
2. Reminded the Council of the Community Networking Lunch on Tuesday, October 16, 2018.
3. Invited a member of the Council to be a liaison on the committee for Celebrate Clearfield Week. Councilmember Roper asked if a member of the Youth Commission could also be on the committee. Mr. Cahoon answered yes and added it might require an adjustment to the meeting times, but a youth member would be a great addition.

Nancy Dean, City Recorder –reviewed the Council's schedule:

- **Work Session and Joint Work Session with the Planning Commission on October 16, 2018**
- **Policy Session on October 23, 2018**
- **Work Session on October 30, 2018**
- **No meeting planned for November 6, 2018**
- **Work and Policy Session on November 13, 2018**

Councilmember Bush moved to adjourn the policy session and reconvene in work session at 8:08 p.m., seconded by Councilmember Roper. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper, and Thompson. Voting NO – None.

The minutes for the CDRA are in a separate location

**APPROVED AND ADOPTED
This 13th day of November, 2018**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, October 9, 2018.

/s/Nancy R. Dean, City Recorder