

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
June 11, 2019 – POLICY SESSION

*Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

Executive Conference Room  
55 South State Street  
Third Floor  
Clearfield, Utah

**6:45 P.M. WORK SESSION**

Discussion on the Fiscal Year 2020 Budget

*(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Thompson

APPROVAL OF MINUTES:

May 21, 2019 – Work Session

**PRESENTATION:**

1. PRESENTATION TO SHEADON MCKAY LOOMIS AND BROOKLYN PAUL LOOMIS FOR RECOGNITION OF RECEIVING THE RANK OF EAGLE SCOUT
2. PRESENTATION BY CLEARFIELD JOB CORPS OF ITS COMMUNITY SUPPORTER OF THE YEAR AWARD TO OFFICER BLAKE WHITEHEAD

**PUBLIC HEARING:**

3. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2020 BUDGET

**BACKGROUND:** Utah Code requires cities to hold a public hearing regarding adoption of the upcoming fiscal year budget. City staff prepared and submitted to the Council a fiscally responsible and sustainable tentative budget for fiscal year 2020 which begins July 1, 2019 and ends June 30, 2020. The submitted tentative budget was adopted on May 14, 2019.

**RECOMMENDATION:** Receive public comment.

4. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON PROPOSED TRANSFERS OF RESOURCES FROM THE ENTERPRISE FUNDS TO THE GENERAL FUND FOR WATER USED BY THE CITY'S GENERAL OPERATION AND THE COST OF PROVIDING SERVICES NECESSARY FOR THE FUNDS TO OPERATE IN THE FISCAL YEAR 2020 BUDGET

BACKGROUND: The City's Fiscal Year 2020 budget includes transfers from the Enterprise Funds to the General Fund. One of the transfers recognizes water used by the City's general operations for which the City's water fund was not compensated and is proposed for a transfer of \$105,000. Other transfers compensate the General Fund for the cost of providing services necessary for the funds to operate. Those transfers are \$155,197 from the Utility Admin Fund, \$362,415 from the Water Fund, \$362,220 from the Sewer Fund, \$235,413 from the Storm Water Fund and \$51,520 from the Solid Waste Fund.

RECOMMENDATION: Receive public comment.

***SCHEDULED ITEMS:***

5. OPEN COMMENT PERIOD

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at [nancy.dean@clearfieldcity.org](mailto:nancy.dean@clearfieldcity.org).

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

Comments pertaining to an agenda item that includes a public hearing or public input should be given as that item is being discussed during the meeting.

6. CONSIDER APPROVAL OF RESOLUTION 2019R-14 SETTING THE TAX RATE FOR ALL REAL AND PERSONAL PROPERTY IN CLEARFIELD AT 0.001437 FOR FISCAL YEAR 2020

RECOMMENDATION: Approve Resolution 2019R-14 setting the tax rate for all real and personal property in Clearfield at 0.001437 for Fiscal Year 2020 and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF RESOLUTION 2019R-15 ADOPTING THE FISCAL YEAR 2020 BUDGET

RECOMMENDATION: Approve Resolution 2019R-15 adopting the Fiscal Year 2020 budget and authorize the Mayor's signature to any necessary documents.

8. CONSIDER APPROVAL OF THE AWARD OF BID FOR THE 1450 SOUTH STATE CHELEMES UTILITY IMPROVEMENT PROJECT

BACKGROUND: The City solicited bids for the 1450 South State Chelemes Utility Improvement Project. The project would replace an undersized storm drain line, a section of the 16-inch concrete asbestos water line, and an 8-inch sewer line with a 12-inch sewer line. The City received three bids and the lowest responsible bidder was NeZhoni Construction with the bid amount of \$587,571.36. Staff is recommending contingency and engineering costs of \$120,429 which would provide a total project cost of \$708,000.36.

RECOMMENDATION: Approve the award of bid for the 1450 South State Chelemes Utility Improvement Project to NeZhoni Construction for the amount of \$587,571.36; approve funding for the project bid amount with contingency and engineering costs of \$120,429 for a total project cost of \$708,000.36; and authorize the Mayor's signature to any necessary documents.

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)\*\***

COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AGENDA

1. CONSIDER APPROVAL OF THE MINUTES FROM THE MAY 14, 2019 POLICY SESSION

**PUBLIC HEARING:**

2. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2020 BUDGET

**SCHEDULED ITEM:**

3. CONSIDER APPROVAL OF RESOLUTION 2019R-03 ADOPTING THE FISCAL YEAR 2020 BUDGET

RECOMMENDATION: Approve Resolution 2019R-03 adopting the Fiscal Year 2020 budget and authorize the Chair's signature to any necessary documents.

**\*\*ADJOURN AS THE CDRA\*\***

Dated this 6<sup>th</sup> day of June, 2019.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.