

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
June 11, 2019

*(This meeting was held following a City Council policy session.)*

City Building  
55 South State Street  
Clearfield City, Utah

PRESIDING:	Kent Bush	Chair
PRESENT:	Nike Peterson	Director
	Tim Roper	Director
	Mark Shepherd	Director
	Karece Thompson	Director
EXCUSED:	Vern Phipps	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Mark Baird	Interim Public Works Director
	Adam Favero	Utility Superintendent
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Spencer Brimley	Community Development Director
	Rich Knapp	Finance Manager
	Lee Naylor	Accountant
Trevor Cahoon	Communications Coordinator	
Nancy Dean	City Recorder	
Wendy Page	Deputy Recorder	

VISITORS: Michael Rolow, Leroy Loomis, Sheadon Loomis, Brooklyn Loomis, Kristi Bush, Kathryn Murray, Chris Uccardi, Devin Prouty, Jaden Rosencrans, Ruth Jones, Tyler Watkins

Chair Bush called the meeting to order at 7:40 p.m.

APPROVAL OF THE MINUTES FROM THE MAY 14, 2019 POLICY SESSION

**Director Roper moved to approve the minutes from May 14, 2019 policy session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Roper, Shepherd and Thompson. Voting NO – None.** Director Phipps was not present for the vote.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2020 BUDGET

Rich Knapp, Finance Manager, reported the CDRA FY20 budget included revenues and transfers of approximately \$2.4 million and expenditures of \$2.1 million; consequently, there was an increase in the available cash of \$336,910. Chair Bush asked if all the project areas were in good shape. Mr. Knapp responded in the affirmative.

Chair Bush opened the public hearing at 7:41 p.m.

Chair Bush asked if there were any public comments.

There were no public comments.

**Director Peterson moved to close the public hearing at 7:42 p.m., seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Peterson, Roper, Shepherd, and Thompson. Voting NO – None.** Director Phipps was not present for the vote.

APPROVAL OF RESOLUTION 2019R-03 ADOPTING THE FISCAL YEAR 2020 BUDGET

**Director Shepherd moved to approve Resolution 2019R-03 adopting the Fiscal Year 2020 budget and authorize the Chair’s signature to any necessary documents, seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Peterson, Roper, Shepherd, and Thompson. Voting NO – None.** Director Phipps was not present for the vote.

There being no further business to come before the Community Development and Renewal Agency, **Director Thompson moved to adjourn at 7:43 p.m., seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Roper, Shepherd and Thompson. Voting NO – None.** Director Phipps was not present for the vote.

*\*\*The City Council policy session minutes are in a separate location.\*\**

**APPROVED AND ADOPTED  
This 25<sup>th</sup> day of June, 2019**

**/s/Kent Bush, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, June 11, 2019.

/s/Nancy R. Dean, City Recorder