# CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY MEETING MINUTES

### 7:00 P.M. POLICY SESSION

August 11, 2020

(This meeting was held following a City Council policy session.)

City Building 55 South State Street Clearfield City, Utah

The meeting was held <u>electronically</u> via Zoom Meeting address:

Zoom Meeting

https://us02web.zoom.us/j/89868847022 Meeting ID: 898 6884 7022

PRESIDING VIA

ZOOM MEETING: Nike Peterson Chair

PRESENT VIA

ZOOM MEETING: Kent Bush Director

Vern Phipps Director
Tim Roper Director
Mark Shepherd Director
Karece Thompson Director

STAFF PRESENT

VIA ZOOM MEETING: JJ Allen City Manager

Summer Palmer Assistant City Manager

Stuart Williams City Attorney
Kelly Bennett Police Chief

Adam Favero Public Works Director

Braden Felix City Engineer / Deputy PW Director

Eric Howes Community Services Director Spencer Brimley Community Development Director

Brad McIlrath Senior Planner
Rich Knapp Finance Manager
Lee Naylor Accountant

Trevor Cahoon Communication Coordinator

Nancy Dean City Recorder Wendy Page Deputy Recorder

Chair Peterson called the meeting to order at 8:04 p.m.

### APPROVAL OF THE MINUTES FROM THE JULY 14, 2020, POLICY SESSION

Director Shepherd moved to approve the minutes from the July 14, 2020 policy session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

## <u>PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2021 BUDGET</u>

Chair Peterson opened the public hearing at 8:05 p.m. and informed those present via the Zoom Meeting if they wanted to comment during the Public Hearing they could do so through the Zoom Meeting chat option as outlined on the agenda.

Rich Knapp, Finance Manager, reported the CDRA FY21 budget included revenues and transfers of \$2,550,086, operating expenditures and transfers of \$2,360,780; capital of \$615,340; and planned to use \$426,034 in reserves. Chair Peterson pointed out the CDRA was spending its reserves on purpose.

Chair Peterson asked if any public comments had been received. Nancy Dean, City Recorder, reported there had been no public comments received.

There were no public comments.

Director Bush moved to close the public hearing at 8:06 p.m., seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd and Thompson. Voting NO – None.

### APPROVAL OF RESOLUTION 2020R-05 ADOPTING THE FISCAL YEAR 2021 BUDGET

Director Shepherd moved to approve Resolution 2020R-05 adopting the fiscal year 2021 budget and authorize the Chair's signature to any necessary documents, seconded by Director Phipps. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

There being no further business to come before the Community Development and Renewal Agency, Director Thompson moved to adjourn at 8:07 p.m., seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd and Thompson. Voting NO – None.

\*\*The City Council policy session minutes are in a separate location. \*\*

APPROVED AND ADOPTED This 12th day of January, 2021

/s/Nike Peterson, Chair

### **ATTEST:**

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, August 11, 2020.

/s/Nancy R. Dean, City Recorder