

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
August 11, 2020 – POLICY SESSION

Public meetings will be held electronically in accordance with Executive Order 2020-1 Suspending the Enforcement of the Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Governor Herbert on March 18, 2020. **No physical meeting location will be available.** The public may monitor or listen to the open portions of the meeting electronically by following the instructions below.

Zoom Meeting  
Join Zoom Meeting  
<https://us02web.zoom.us/j/89868847022>

Meeting ID: 898 6884 7022

Dial by your location  
+1 346 248 7799  
+1 669 900 6833

**6:00 P.M. WORK SESSION**

Discussion on an Amendment to the Municipal Services Agreement  
with Military Installation Development Authority (MIDA)

Discussion on the Award of Bid for the Waterline Improvement Project  
on State Street from 700 South to 1450 South

Discussion on the Final Subdivision Plat for the Union Townhomes Subdivision  
located at approximately 305, 315, and 325 East 700 South

*(Any item not fully addressed prior to the Policy Session will be addressed in a Work Session  
immediately following the Policy Session)*

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

THOUGHT:

APPROVAL OF MINUTES:

Mayor Shepherd

Councilmember Roper

June 16, 2020 – Work Session

July 7, 2020 – Work Session

July 14, 2020 – Policy Session

***PRESENTATION:***

1. **SWEARING-IN OF NEW CLEARFIELD POLICE OFFICER AARON VELASQUEZ**

**PUBLIC HEARINGS:**

*If you wish to comment during the public comment portion of the public hearings or the open comment period the Zoom meeting chat will be open beginning at 7:00 p.m. and closing at 7:15 p.m. Written comments can also be submitted prior to the meeting by visiting <http://www.clearfieldcity.org/notice> until 5:00 p.m. on the date of the scheduled public hearings. Submitted comments related to the subject of the public hearings will be shared during the meeting for the record.*

2. TRUTH IN TAXATION HEARING TO RECEIVE PUBLIC COMMENT ON THE CERTIFIED TAX RATE AND THE FISCAL YEAR 2021 BUDGET

BACKGROUND: The Clearfield City Council adopted a tentative budget for fiscal year 2021 on May 12, 2020 and set a public hearing on the certified tax rate and proposed budget for August 11, 2020. The Council is now proposing to adopt the fiscal year 2021 budget, which includes a tax rate of 0.001437. This would maintain the same tax rate as last year, but would be higher than the certified tax rate for of 0.001185 proposed by Davis County, consequently requiring a “truth in taxation” hearing.

RECOMMENDATION: Receive public comment.

3. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED TRANSFERS OF RESOURCES FROM THE ENTERPRISE FUNDS TO THE GENERAL FUND FOR WATER USED BY THE CITY’S GENERAL OPERATION AND THE COST OF PROVIDING SERVICES NECESSARY FOR THE FUNDS TO OPERATE IN THE FISCAL YEAR 2021 BUDGET

BACKGROUND: The City’s 2021 fiscal year budget includes transfers from the Enterprise Funds to the General Fund. One of the transfers recognizes water used by the City’s general operation for which the City’s water fund was not compensated. Other transfers compensate the General Fund for the cost of providing services necessary for the funds to operate. Those transfers are \$202,268 from the Utility Admin Fund, \$341,468 from the Water Fund, \$340,135 from the Sewer Fund, \$220,246 from the Storm Water Fund, and \$49,492 from the Solid Waste Fund.

RECOMMENDATION: Receive public comment.

**SCHEDULED ITEMS:**

4. OPEN COMMENT PERIOD

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic.

5. CONSIDER APPROVAL OF RESOLUTION 2020R-11 SETTING THE TAX RATE FOR ALL REAL AND PERSONAL PROPERTY IN CLEARFIELD AT 0.001437

RECOMMENDATION: Approve Resolution 2020R-11 setting the tax rate for all real and personal property in Clearfield at 0.001437 and authorize the Mayor’s signature to any necessary documents.

6. CONSIDER APPROVAL OF RESOLUTION 2020R-12 ADOPTING THE FISCAL YEAR 2021 BUDGET

BACKGROUND: City staff prepared and submitted to the Council a balanced final budget for fiscal year 2021 which began July 1, 2020 and ends on June 30, 2021.

RECOMMENDATION: Approve Resolution 2020R-12 adopting the fiscal year budget for 2021 and authorize the Mayor's signature to any necessary documents.

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)\*\***

COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AGENDA

1. CONSIDER APPROVAL OF THE MINUTES FROM THE JULY 14, 2020 POLICY SESSION

**PUBLIC HEARING:**

2. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2021 BUDGET

BACKGROUND: Utah Code requires cities to hold a public hearing regarding adoption of the upcoming fiscal year budget. City staff prepared and submitted to the Board a balanced final budget for fiscal year 2021 which begins July 1, 2020 and ends June 30, 2021. The submitted tentative budget was adopted on May 12, 2020.

RECOMMENDATION: Receive public comment.

**SCHEDULED ITEM:**

3. CONSIDER APPROVAL OF RESOLUTION 2020R-05 ADOPTING THE FISCAL YEAR 2021 BUDGET

RECOMMENDATION: Approve Resolution 2020R-05 adopting the Fiscal Year 2021 budget and authorize the Chair's signature to any necessary documents.

**\*\*ADJOURN AS THE CDRA\*\***

Dated this 6<sup>th</sup> day of August, 2020.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.