

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION

January 14, 2019

(This meeting was held following a City Council policy session.)

City Building
55 South State Street
Clearfield City, Utah

PRESIDING:	Kent Bush	Chair
PRESENT:	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
EXCUSED:	Karece Thompson	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Adam Favero	Public Works Director
	Braden Felix	City Engineer/Deputy PW Director
	Kenny England	Utilities Superintendent
	Eric Howes	Community Services Director
	Spencer Brimley	Community Development Director
	Brad McIlrath	Senior Planner
	Rich Knapp	Finance Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Tab Uno, Brian Shay, Azalia Dowdle, Ryan Dowdle, Alex Likens, Chris Chelemes, Chris Slocum, Tani Slocum, Devyn Walke, Devin Shay, Stephanie Barrera, Bob Bercher, Doran Smith, Ronan Smith, Sam Chelemes, Basic Chelemes, Fernando Calaguas, Ruth Jones, Krizandra Brigino, Kathryn Murray, Jeff Baker

Chair Bush called the meeting to order at 8:49 p.m.

APPROVAL OF THE MINUTES FROM THE NOVEMBER 26, 2019, WORK SESSION AND DECEMBER 10, 2019, POLICY SESSION

Director Peterson moved to approve the minutes from the November 26, 2019 work session and the December 10, 2019 policy session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Shepherd. The motion carried upon the

following vote: Voting AYE – Directors Peterson, Phipps, Roper, and Shepherd. Voting NO – None. Director Thompson was not present for the vote.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDMENTS TO THE FISCAL YEAR 2020 BUDGET

Rich Knapp, Finance Manager, stated staff had identified some expenditures that exceeded the Fiscal Year 2020 (FY20) budget authority and would require a budget amendment. He reviewed two proposed amendments for the CDRA Fund that were rollover items from FY19:

- Façade Grant - \$50,000
- Gateway Construction - \$50,000

Chair Bush opened the public hearing at 8:50 p.m.

Chair Bush asked if there were any public comments.

There were no public comments.

Director Roper moved to close the public hearing at 8:51 p.m., seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, and Shepherd. Voting NO – None. Director Thompson was not present for the vote.

APPROVAL OF RESOLUTION 2020R-01 AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2020 BUDGET

Director Shepherd moved to approve Resolution 2020R-01 authorizing an amendment to the fiscal year 2020 budget and authorize the Chair’s signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, and Shepherd. Voting NO – None. Director Thompson was not present for the vote.

There being no further business to come before the Community Development and Renewal Agency, **Director Shepherd moved to adjourn, seconded by Director Phipps. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, and Shepherd. Voting NO – None.** Director Thompson was not present for the vote.

The City Council policy session minutes are in a separate location.

**APPROVED AND ADOPTED
This 28th day of January, 2020**

/s/Kent Bush, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, January 14, 2020.

/s/Nancy R. Dean, City Recorder