

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
6:00 P.M. WORK SESSION

January 7, 2020

*(This meeting was held following the City Council work session.)*

City Building  
55 South State Street  
Clearfield City, Utah

PRESIDING:	Kent Bush	Chair
PRESENT:	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
	Karece Thompson	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Adam Favero	Public Works Director
	Braden Felix	City Engineer/Deputy PW Director
	Kenny England	Utility Superintendent
	Eric Howes	Community Services Director
	Spencer Brimley	Community Development Director
	Rich Knapp	Finance Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Ruth Jones

Chair Bush called the meeting to order at 7:25 p.m.

DISCUSSION ON AMENDMENTS TO THE FISCAL YEAR 2020 (FY20) BUDGET

Rich Knapp, Finance Manager, stated staff had identified some expenditures that exceeded the Fiscal Year 2020 (FY20) budget authority and would require a budget amendment. He reviewed two proposed amendments for the CDRA Fund that were rollover items from FY19:

- Façade Grant - \$50,000
- Gateway Construction - \$50,000

**Director Shepherd moved to adjourn at 7:26 p.m., seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

*\*\*The City Council work session minutes are in a separate location.\*\**

**APPROVED AND ADOPTED  
This 28<sup>th</sup> day of January, 2020**

**/s/Kent Bush, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, January 7, 2020.

/s/Nancy R. Dean, City Recorder