

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION

July 14, 2020

(This meeting was held following a City Council policy session.)

City Building
55 South State Street
Clearfield City, Utah

The meeting was held electronically via Zoom Meeting address:

Zoom Meeting
<https://us02web.zoom.us/j/85262728358>
Meeting ID: 852 6272 8358

PRESIDING VIA ZOOM MEETING:	Nike Peterson	Chair
PRESENT VIA ZOOM MEETING:	Kent Bush	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
	Karece Thompson	Director
STAFF PRESENT VIA ZOOM MEETING:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Devin Rogers	Assistant Police Chief
	Adam Favero	Public Works Director
	Eric Howes	Community Services Director
	Spencer Brimley	Community Development Director
	Rich Knapp	Finance Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder

Chair Peterson called the meeting to order at 8:00 p.m.

APPROVAL OF THE MINUTES FROM THE JUNE 16, 2020, WORK SESSION AND JUNE 23, 2020, POLICY SESSION

Director Phipps moved to approve the minutes from the June 16, 2020 work session and the June 23, 2020 policy session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Roper. The motion carried upon the following

vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDMENTS TO THE FISCAL YEAR 2020 BUDGET

Chair Peterson opened the public hearing at 8:01 p.m. and informed those present via the Zoom Meeting if they wanted to comment during the Public Hearing they could do so through the Zoom Meeting chat option as outlined on the agenda.

Rich Knapp, Finance Manager, reported on June 23, 2020, the City Council amended its Fiscal Year 2020 Budget and the Community Development and Renewal Agency (CDRA) budget amendments were presented at that meeting and during the work session the week prior. He explained a CDRA public hearing notice had not been published for that date because the CDRA amendments had not been known in sufficient time for proper noticing. He reviewed the proposed CDRA budget amendments for the FY20 Budget which totaled \$354,000 due to an increase in the higher tax increment financing (TIF) received for Economic Development Area (EDA) 3 - ATK in the amount of \$325,000 and \$29,000 which would be transferred from the CDRA Fund to the City's General Fund for administration on the higher TIF revenue.

Chair Peterson asked if any public comments had been received. Nancy Dean, City Recorder, reported there had been no public comments received.

There were no public comments.

Director Roper moved to close the public hearing at 8:03 p.m., seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd and Thompson. Voting NO – None.

APPROVAL OF RESOLUTION 2020R-04 AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2020 BUDGET

Director Shepherd moved to approve Resolution 2020R-04 authorizing an amendment to the fiscal year 2020 budget and authorize the Chair's signature to any necessary documents, seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

There being no further business to come before the Community Development and Renewal Agency, **Director Shepherd moved to adjourn at 8:04 p.m., seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

The City Council policy session minutes are in a separate location.

**APPROVED AND ADOPTED
This 11th day of August, 2020**

/s/Nike Peterson, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, July 14, 2020.

/s/Nancy R. Dean, City Recorder