

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
July 14, 2020 – POLICY SESSION
Revised – July 13, 2020

Public meetings will be held electronically in accordance with Executive Order 2020-1 Suspending the Enforcement of the Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Governor Herbert on March 18, 2020. **No physical meeting location will be available.** The public may monitor or listen to the open portions of the meeting electronically by following the instructions below.

Zoom Meeting
Join Zoom Meeting
<https://us02web.zoom.us/j/85262728358>

Meeting ID: 852 6272 8358

Dial by your location
+1 346 248 7799
+1 669 900 6833

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

THOUGHT:

Councilmember Phipps

APPROVAL OF MINUTES:

June 2, 2020 – Work Session

June 16, 2020 – Joint Work Session

June 23, 2020 – Policy Session

PUBLIC HEARING:

If you wish to comment during the public comment portion of the public hearing or the open comment period the Zoom meeting chat will be open beginning at 7:00 p.m. and closing at 7:15 p.m. Written comments can also be submitted prior to the meeting by visiting <http://www.clearfieldcity.org/notice> until 5:00 p.m. on the date of the scheduled public hearing. Submitted comments related to the subject of the public hearings will be shared during the meeting for the record.

1. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE FIVE-YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN AND THE 2020/2021 ONE-YEAR ACTION PLAN**

BACKGROUND: A public hearing to receive comments on the Five-Year Community Development Block Grant (CDBG) Consolidated Plan and the 2020/2021 One-Year Action Plan was opened on June 9, 2020 which commenced a 30-day comment period; however, no comments were received. This public hearing provides the final opportunity to receive public comments on the plans before consideration by the Council.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

2. OPEN COMMENT PERIOD

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic.

3. CONSIDER APPROVAL OF RESOLUTION 2020R-10 ADOPTING THE FIVE-YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN AND THE 2020/2021 ONE-YEAR ACTION PLAN

BACKGROUND: The Consolidated Plan is necessary for Clearfield City to qualify for Community Development Block Grant (CDBG) funds through the Department of Housing and Urban Development (HUD). The Consolidated Plan covers Program Years July 1, 2020 to June 30, 2025. It is also necessary to adopt the 2020/2021 One-Year Action Plan. A 30-day comment period commenced June 9, 2020; however, no comments were received.

RECOMMENDATION: Approve Resolution 2020R-10 adopting the Five-Year Community Development Block Grant (CDBG) Consolidated Plan and the 2020/2021 One-Year Action Plan; and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF AND CONSENT TO THE MAYOR'S PROPOSED APPOINTMENT TO FILL THE VACANCY ON THE PLANNING COMMISSION

BACKGROUND: Planning Commissioner Ruth Jones resigned and moved from the City creating a vacancy for a regular member. Mayor Shepherd recommends appointing Karen Blackwood, alternate member, to fill the vacancy.

RECOMMENDATION: Approve and consent to the Mayor's appointment of Karen Blackwood as a regular member of the Planning Commission with a term expiring February 2021; and authorize the Mayor's signature to any necessary documents.

5. CONSIDER THE AWARD OF BID FOR THE 8-INCH WATERLINE IMPROVEMENT PROJECT ON 1100 SOUTH STREET

BACKGROUND: Staff solicited bids to make improvements to the waterline on 1100 South Street east of 1500 East, two adjacent cul-de-sacs, and a portion of 1650 East. Six companies provided bids and the lowest responsible bidder was Paragon Construction Systems Inc. with a bid of \$388,347.

RECOMMENDATION: Approve the award of bid for the 8-Inch Waterline Improvement Project on 1100 South Street to Paragon Construction Systems for the bid amount of \$388,347 with contingency and engineering costs of \$77,669 for a total project cost of \$466,016 and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)****

COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AGENDA

1. CONSIDER APPROVAL OF THE MINUTES FROM THE JUNE 16, 2020, WORK SESSION AND JUNE 23, 2020, POLICY SESSION

PUBLIC HEARING:

2. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDMENTS TO THE FISCAL YEAR 2020 BUDGET

BACKGROUND: Staff has identified expenditures necessary for CDRA operations which were not included in its current budget. Rich Knapp, Finance Manager, has prepared some proposed amendments for the 2020 fiscal year budget. State law requires a public hearing before the Board approves amendments to the CDRA budget.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

3. CONSIDER APPROVAL OF RESOLUTION 2020R-04 AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2020 BUDGET

RECOMMENDATION: Approve Resolution 2020R-04 authorizing an amendment to the fiscal year 2020 budget and authorize the Chair's signature to any necessary documents.

****ADJOURN AS THE CDRA****

Dated this 13th day of July, 2020.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.