

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
May 12, 2020 – POLICY SESSION

Public meetings will be held electronically in accordance with Executive Order 2020-1 Suspending the Enforcement of the Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Governor Herbert on March 18, 2020. **No physical meeting location will be available.** The public may monitor or listen to the open portions of the meeting electronically by following the instructions below.

Zoom Meeting
Join Zoom Meeting
<https://us02web.zoom.us/j/81818479430>

Meeting ID: 818 1847 9430

Dial by your location
+1 346 248 7799 US
+1 669 900 6833 US

7:00 P.M. POLICY SESSION

CALL TO ORDER:

THOUGHT:

APPROVAL OF MINUTES:

Mayor Shepherd
Councilmember Bush
February 18, 2020 – Work Session
March 3, 2020 – Work Session
March 10, 2020 – Work Session
March 10, 2020 – Policy Session
March 17, 2020 – Work Session
April 7, 2020 – Work Session
April 14, 2020 – Work Session
April 21, 2020 – Work Session

SCHEDULED ITEMS:

If you wish to comment during the open comment period the Zoom meeting chat will be open beginning at 7:00 p.m. and closing at 7:10 p.m.

1. **OPEN COMMENT PERIOD**

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic.

Agenda Items will be addressed while the open comment period is open (7:00 p.m. to 7:10 p.m.) to allow sufficient time for the public to participate. Following the expiration of the public comment period at 7:10 p.m., all public comments received will be read into the record.

2. CONSIDER APPROVAL OF THE FINAL SUBDIVISION PLAT FOR THE HILLSIDE ESTATE SUBDIVISION LOCATED AT APPROXIMATELY 293 SOUTH STATE STREET (TINS: 12-003-0051 AND 12-003-0050)

BACKGROUND: The applicant is requesting to consolidate its properties located at approximately 293 South State Street for a residential and commercial mixed-use development. The applicant proposes to construct a five story mixed-use building with 3,340 square feet of commercial space and a 1,435 square foot exercise room on the first floor. The upper floors will include residential units with a makeup of seventeen one-bedroom units and fourteen two-bedroom units. The proposed subdivision is part of the downtown and subject to the standards of the Form Based Code. As part of this development, the applicant is required to combine the properties and provide public utility easements and road dedication for improvements along State Street. The Planning Commission heard the request on April 15, 2020 and recommended approval contingent upon three conditions.

RECOMMENDATION: Approve the Final Subdivision Plat for the Hillside Estate Subdivision located at approximately 293 South State Street contingent upon the recommendations of the Planning Commission and authorize the Mayor's signature to any necessary documents.

3. CONSIDER APPROVAL OF THE ENCROACHMENT AGREEMENT WITH THE UTAH DEPARTMENT OF TRANSPORTATION AND THE DAVIS AND WEBER COUNTIES CANAL COMPANY

BACKGROUND: Utah Department of Transportation (UDOT) is reconstructing the overpass on the I-15 freeway over the 200 South roadway. UDOT will be relocating utility lines, installing additional utilities, and improving the cross section of the roadway in this area. The Davis and Weber Counties Canal Company (DWCCC) is requiring an encroachment license agreement to encroach upon the company's property located at approximately 750 East 200 South. The agreement between UDOT, DWCCC, and Clearfield City would allow UDOT to construct a 15-inch storm drain line in the area and detail the City's long term maintenance responsibilities once the project is completed.

RECOMMENDATION: Approve the Encroachment Agreement with the Utah Department of Transportation and the Davis and Weber Counties Canal Company and authorize the Mayor's signature to any necessary documents.

4. CONSIDER ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2021 AND SET A PUBLIC HEARING FOR AUGUST 11, 2020 TO RECEIVE PUBLIC INPUT ON THE BUDGET

BACKGROUND: The Tentative Budget as presented to the Council for adoption is a balanced budget for all funds. Presently, the certified tax rate has not been received from Davis County; however, the City is anticipating maintaining at least a portion of its certified tax rate so the truth-in-taxation process is required.

RECOMMENDATION: Adopt the tentative budget for fiscal year 2021 and set a public hearing on the budget for August 11, 2020 at 7:00 p.m.

5. FINANCIAL UPDATE ON THE 2020 FISCAL YEAR BUDGET

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

*****COUNCIL ADJOURN*****

Dated this 7th day of May, 2020.

/s/Wendy Page, Deputy Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.