

CLEARFIELD CITY COUNCIL MEETING MINUTES  
7:00 P.M. POLICY SESSION  
October 13, 2020

City Building  
55 South State Street  
Clearfield City, Utah

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Kent Bush	Councilmember
	Vern Phipps	Councilmember
	Tim Roper	Councilmember
	Karece Thompson	Councilmember
EXCUSED:	Nike Peterson	Councilmember
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Devin Rogers	Police Assistant Chief
	Scott Manookin	Police Lieutenant
	Allen Porter	Police Officer
	Kai Adair	Police Officer
	Nathan Bowler	Police Officer
	Adam Favero	Public Works Director
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Spencer Brimley	Community Development Director
	Brad McIlrath	Senior Planner
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Benjamin Bowler, John Salmond, Shay Salmond, Jane Robinson, Jonathan Bowler, Fallon Carroll, Holly Porter, Janece Long, David Long, Judy Porter, Randy Porter, Rick Porter, Crew Adair, Ella Adair, Kimmi Adair, Shane Adair, Kaeden Adair, Attic Adair, Doug Call, Diane Call, Shannon Morgan, Jubal Morgan

Mayor Shepherd called the meeting to order at 7:02 p.m.

Councilmember Roper led the opening ceremonies.

APPROVAL OF THE MINUTES FROM AUGUST 25, 2020, WORK SESSION;  
SEPTEMBER 8, 2020, WORK SESSION; AND SEPTEMBER 8, POLICY SESSION

Councilmember Phipps noted some revisions had been made and sent out to the Council for consideration on the September 8, 2020 work session.

**Councilmember Phipps moved to approve the minutes from the August 25, 2020 work session; September 8, 2020 work session; and September 8, 2020 policy session; as written, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Phipps, Roper and Thompson. Voting NO – None.**  
Councilmember Peterson was not present for the vote.

SWEARING-IN OF NEW CLEARFIELD POLICE OFFICERS ALLEN PORTER, KAI  
ADAIR, AND NATHAN BOWLER

Police Chief Kelly Bennett stated Officer Allen Porter, Officer Kai Adair, and Officer Nathan Bowler had recently graduated from the police academy. He pointed out that the academy had been challenging because of the COVID-19 pandemic and the officers experienced online learning as well as in person learning. He acknowledged the City was fortunate to have the new officers.

Nancy Dean, City Recorder, administered the Oath of Office to the new Clearfield Police Officers Allen Porter, Kai Adair, and Nathan Bowler.

PRESENTATION OF THE YARD OF THE YEAR AWARDS

Councilmember Phipps reviewed the process for selecting winners for the Yard of the Year Awards. He reported the Parks and Recreation Commission had selected the winners for the annual “Yard of the Year Contest.” He stated staff and the Council were pleased to recognize the winners for doing their part in beautifying the community. He announced John and Shayleen Salmond were selected as the first place winners, with Alan and Danielle John and Douglas Call as runners up.

Mayor Shepherd commended all award recipients for their efforts throughout the year towards the beautification of the City.

OPEN COMMENT PERIOD

There were no public comments.

COMMUNICATION ITEMS

***Mayor Shepherd***

1. Reported for the next 30 days the public would be invited to attend the City Council public meetings via Zoom to comply with the Governor’s request to help stop the spread of the coronavirus. He encouraged all residents to wear masks and social distance as necessitated by the Health Order released today.

2. Met with Military Installation Development Authority (MIDA) about the Enhanced Use Lease at Hill Air Force Base (HAFB) where three office buildings were permitted for development. He noted Northrup Grumman would be closing many facilities around the country and relocating to HAFB. He mentioned there would be traffic challenges and MIDA would be working with the Utah Department of Transportation (UDOT). He expressed his excitement with bringing many new jobs to the area and City.
3. Participated in good meetings today with the Utah League of Cities and Towns (ULCT) and police chiefs throughout the State to bring uniformity on how to handle interactions with the public.
4. Announced the National League of Cities – City Summit would be online so it was possible for anyone to attend. He asked the Council to let staff know if participation was desired so registration could be completed.

***Councilmember Bush***

1. Reported the 300 North 1000 West intersection turn lanes had been repainted and realigned so it would help the traffic flow a lot better in that area.
2. Updated the Council on the sewer line projects going on in Layton, Roy, and Syracuse.

***Councilmember Phipps***

1. Reported Wasatch Integrated processed a large amount of green waste from the wind storm.
2. Attended the ULCT virtual conference and found it very useful.
3. Met with the Hedgehog Committee to firm up consensus which should be finalized in the next few weeks.

***Councilmember Roper*** - thanked the new police officers and families for their service. He stated police officers were a top priority of the City Council.

***Councilmember Thompson***

1. Reported on the work of the Mosquito Abatement District - Davis. He invited residents to call him if there were any issues in the City related to mosquitos.
2. Explained there were many initiatives to consider on the ballot. He explained he had been working with a group on the Constitutional Amendment C regarding changes to the Utah Constitution's ban on slavery and involuntary servitude. He encouraged residents to vote.
3. Appointed by the Governor to serve on the State's Substance Use Disorder Counselor Licensing Board. He reported being selected as the only citizen appointee. He expressed his hope to collaborate with substance abuse counselors and help with licensing issues throughout the State.

**STAFF REPORTS**

***JJ Allen, City Manager*** – nothing to report.

***Nancy Dean, City Recorder*** – reviewed the Council's schedule:

- No meeting on October 20, 2020.
- Work and policy sessions on October 27, 2020.
- Work session on November 3, 2020.
- Policy session on November 10, 2020.

There being no further business to come before the Council, **Councilmember Thompson moved to adjourn at 7:34 p.m., seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Phipps, Roper, and Thompson. Voting NO – None.** Councilmember Peterson was not present for the vote.

**APPROVED AND ADOPTED  
This 27<sup>th</sup> day of October, 2020**

**/s/Mark R. Shepherd, Mayor**

**ATTEST:**

**/s/Nancy R. Dean, City Recorder**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, October 13, 2020.

/s/Nancy R. Dean, City Recorder